

ACADEMIC POLICIES COMMITTEE

Monday, December 9, 2019
3:00 p.m. UC Council Room

MINUTES

Member(s) Present: Couch, Garrett, Goodwin, Greene, Heiny, Murry, Sullivan, Toewe, Welsh

Member(s) Absent: Evans, Fulks, Goodrum, Matchett, Morse, Tancayo, Trelogan

Call to Order

- The meeting was called to order at 3:00pm.

Approval of the Agenda

- The agenda was approved without objection.

Approval of the November 11, 2019 meeting minutes

Note: The November 25, 2019 meeting was cancelled.

- The minutes were approved without objection.

Announcements

- None

Chair's report – Toewe – There was no compliance meeting Thursday.

Reports from Councils:

Graduate Council – (Evans) – No Report

Liberal Arts Council – (Matchett) – No Report

Professional Education Council – (Goodwin) – PEC is looking at ways to reduce costs for student teaching observations.

Undergraduate Council – (Garrett) – Provost Anderson attended the 11/12 UGC meeting, shared information for an annual program review process, and asked for UGC input regarding the metrics for evaluation. Kim Black will attend the 12/10 UGC meeting to further discuss the annual program review process. The annual program review process is distinct from but complements the comprehensive review process and watches trends in enrollment, student credit hour production, graduation rates, etc. with the intent to identify the health of programs.

Toewe – APC would like to see a one-page document listing the data and explaining how it will be used.

Student Senate – (Tancayo) – No Report

Unfinished Business

- **Academic Appeal Procedure Amendment Proposals**
 - Codification, Brian Luedloff, and Anne Toewe have worked together to move revisions forward.
 - Visual flow chart created by Codification
 - Timeline for review compressed, more efficient than current policy
 - Calendar days versus working days – Toewe will check with Schuttler about adding a definition section at the beginning of the policy.
 - Welsh provided Toewe with a rationale for the AAP changes to share with Senate.
- **GOAL Program** – Proposal for participation in commencement
 - *On hold* – Murry reached out to Christina Ruffatti about setting up appointment with the Provost.

- Couch - Around 1st of February is when we would need to know for commencement.
There is one student who may be ready in the Spring.

Question to Couch – Was there a policy announcement sent regarding final exam week?

Couch – The Registrar’s Office had been sending policy emails, but the Provost’s Office asked to take over the process and, to his knowledge, no announcement was sent regarding final exam week.

New Business

Comments to the Good of the Order

Couch – Please add the Purge Course Policy as a discussion item/new business for next Spring.

Adjournment

- The meeting was adjourned at 3:35pm.

Anne Toewe
Chair

Betsy Kienitz
Recording Secretary