

# **CODIFICATION COMMITTEE**

September 5, 2018

## **MINUTES**

Members present: Berg, Fitzpatrick, Satriana, Schuttler, Van Schalkwyk, Welsh.  
Absent: Merrill.

### **Call to Order**

The meeting was called to order at 2:00 p.m.

### **Approval of agenda/August 22, 2018 minutes**

The agenda was approved without objection.

The August 22, 2018 minutes were approved unanimously.

### **Chair's Report/Announcements**

### **Unfinished Business**

#### **Review Senate Actions/Board Policy Manual and University Regulations Updates**

- Senate Action 1113: Evaluation, Promotion, and Tenure: Satriana outlined amendment recommendations (partial completion). The Committee discussed the need for consistency, e.g. "instruction, professional activity, service". Discussion will continue at the September 19<sup>th</sup> meeting.
- Senate Action 1143: Part 12 Faculty Grievance: Per April 25, 2018 minutes, the Committee agreed to forward the document to Satriana for additional review. Satriana will update the Committee.
- Senate Action 1153: Article 8: The action has been signed by administration. Riley has asked Niccum for the University Regulations input timeline.

### **New Business**

### **Adjournment**

The meeting adjourned at 3:00 p.m.

Mary Schuttler  
Chair

Lori Riley  
Recording Secretary