

ACADEMIC POLICIES COMMITTEE

September 24, 2018

Minutes

Member(s) Present: Garrett, Goodrum, Heiny, Hernandez, Murry, Olivo, Sileo, Sullivan, Toewe, Welsh.

Member(s) Absent: Glen, Kang, Rose, Weis, Wiegand, Williams.

Call to Order

The meeting was called to order at 3:00 p.m.

Approval of the agenda/September 10, 2018 minutes

The agenda was approved without objection.

The September 10, 2018 minutes were approved unanimously.

Chair Report/Announcements

- Toewe will attend the Academic Compliance Committee meeting on Thursday. The Academic Appeal draft edits will be discussed.
- Toewe received an inquiry about today's Attendance Policy Senate Motion for discussion (Wiegand)-
 -a faculty member from the library asked me to pass on a thought concerning the Attendance Policy regarding online courses. Basically, there is concern that all communication happens through the LMS, and if a student does not know that he/she needs to log onto the LMS in the first week, they don't know that they may be dropped from the course, and that the professor should be required to reach out via some other means (i.e., email) to ensure the student is aware that they are in danger of being dropped from the course.

Reports from Councils

Graduate Council (Williams): No report.

Liberal Arts Council (Olivo): No report.

Professional Education Council: No report.

Undergraduate Council (Garrett): No report.

Student Senate (Hernandez)

The Student Senate is reviewing Robert's Rules of Order, making changes to language to include they/them/theirs. The Senate will add a University College student representative for 18-19AY. The representatives are now referred to as "Senators" versus "Councilors".

Special Reports

Special Orders

Unfinished Business

Academic Appeal Procedure Amendments

Amendments have been forwarded to the Academic Compliance Committee for their meeting this week.

English 9-Credit Rule Exception Catalog Amendment (Revisit 12-05-17 APC amendment)

<http://unco.smartcatalogiq.com/en/current/Undergraduate-Catalog/The-Liberal-Arts-Core>

Olivo outlined draft language recommendations from the September 10th meeting discussion.

- Students must consult with their individual major departments for specific requirements related to the liberal arts core.
- Students are responsible for verifying the liberal arts core requirements for their individual major.
- Individual majors may have specific liberal arts core requirements different from those listed above. Students are responsible for meeting the liberal arts core requirements of their major.
- Students are required to fulfill the liberal arts core requirements of their major.
- Students must fulfill the liberal arts core requirements of their major, which may differ from the university's liberal arts core requirements.

DISCUSSION: The committee agreed to combine bullet #1 and #5 (see September 10 minutes):

Students must fulfill the liberal arts core requirements of their major, which may differ from the university's liberal arts core requirements. Students must consult with their individual major departments for specific requirements.

Revise second sentence to read:

Students must consult with their academic advisor, the university catalog, and Degree Works for specific requirements.

New Language: Students must fulfill the liberal arts core requirements of their major, which may differ from the university's liberal arts core requirements. Students must consult with their academic advisor, the university catalog, and Degree Works for specific requirements.

MOTION: Strike the following sentence (in current Liberal Arts Core Special Notes section) in the catalog, and replace with new language: Murry.

SECOND: Goodrum.

Strike: "Up to nine semester credit hours of the courses listed that can be used to satisfy the requirements of a student's first major that also carry the prefix of that major may also be used to satisfy the requirements of the Liberal Arts Core."

Replace with: "Students must fulfill the liberal arts core requirements of their major, which may differ from the university's liberal arts core requirements. Students must consult with their academic advisor, the university catalog, and Degree Works for specific requirements."

VOTE: The motion passed unanimously.

Incomplete Policy (Garrett)

<http://unco.smartcatalogiq.com/en/current/Undergraduate-Catalog/Undergraduate-Information-and-Policies/Student-Policies-and-Procedures/Grading>

The Committee discussed additional recommendations for clarification of the Incomplete Policy.

DISCUSSION:

- Clarify circumstances "beyond control"
- Clarify grade change process – title
- Remove reference to URSA forms

MOTION: Forward updated amendments to Faculty Senate October 8th: Welsh.

SECOND: Murry.

VOTE: The motion passed unanimously.

Attendance Policy

<http://unco.smartcatalogiq.com/en/current/Undergraduate-Catalog/Undergraduate-Information-and-Policies/Student-Policies-and-Procedures/Attendance>

The Committee discussed Bellman's email correspondence, RE:

In recognition of the diversity of the student body, the University provides that a student may request an excused absence from class for participation in religious observances. In such instances, it is the student's responsibility to request, in writing, that the instructor permit the absence. The student must also discuss how the absence will affect the student's ability to meet the course requirements. A student should make any such requests before the course drop deadline for the semester.

The committee discussed amendments to clarify the language. Goodrum volunteered to make draft amendments for Committee review October 8, 2018.

New Business

Comments to the Good of the Order

Adjournment

The meeting adjourned at 3:55 p.m.

Anne Toewe
Chair

Lori Riley
Recording Secretary