



#528

Below are the minutes of the October 9, 2017 Faculty Senate meeting. The next meeting will be held on Monday, October 23, 2017 at 4:00 p.m. in Columbine A of the University Center.

**AGENDA FOR THE OCTOBER 23, 2017 FACULTY SENATE MEETING**

1. Call to Order
2. Approval of the Agenda
3. Approval of the October 9, 2017 Faculty Senate minutes
4. Chair's Report
5. Administrative Reports: President's Office, Provost's Office, Board of Trustees
6. Staff Council Reports: Professional Administrative Staff Council, Classified Staff Council
7. Standing Committee Reports: Academic Policies, Codification, Elections, Faculty Welfare, Salary Equity
8. Student Senate Report
9. Special Reports
10. Special Orders
11. Unfinished Business
12. New Business
13. Comments to the Good of the Order
14. Adjournment

**MINUTES OF THE OCTOBER 9, 2017 SENATE MEETING**

Members Present: Blatt, Cieminski, DeKrey, de la Torre, Glen, Gurney, Haberman, Levin, Luger, Luttmann, McGlaughlin, Merrill, Morgan, Murry, Olivo, Parker, Reynolds, Schuttler, Senbet, Sullivan, Toewe, Weis, Welsh, Wiegand.

Members Absent: Bergstrom, Carroll, Ellis, Goodrum, Henson, Herrick, Iyer, Kang, Lawrence, Luce, Rogers.

Guest: Quinn.

**Call to Order**

The meeting was called to order at 4:00 p.m.

**Approval of the Agenda/Approval of the September 25, 2017 Senate minutes**

The agenda was approved without objection. The September 25, 2017 minutes were approved unanimously.

**Chair's Report**

Luttmann outlined recent Academic Compliance Committee Discussion Items:

- Department of Education Policies, RE: Title IX updates.
- FERPA: Student data, authorized representatives, authorized use of student data.
- Homeland Security and foreign government policy Information regarding international students (face to face and online course requirements/contact hours).
- Academic Compliance Sub-Committee to review student complaint processes, data compilation, reporting, and website placement.

**Administrative Reports**

President's Office (Reynolds): No report.

Academic Affairs/Provost's Report: No report.

Board of Trustees (Luttmann for Iyer): No report.

**Staff Council Reports**

PASC: No report.

CSC (Gurney)

The Council is preparing for the annual Spooktacular on October 31<sup>st</sup>.

## **Standing Committee Reports**

### Academic Policies Committee (Toewe)

The Academic Appeals Task Force continues discussion of the Academic Appeal Procedure amendment proposals. Language for the One-Stop site will be forwarded to the Codification Committee for review. The Committee continues discussion of final exam timelines and procedures.

### Codification Committee (Schuttler)

The Committee continues review of Board Policy Manual language and discussion of faculty contracts.

### Elections Committee (Glen)

Colleen Fitzpatrick was elected by write-in ballot to fill the HSS Senate vacancy.

### Faculty Welfare Committee (Luger): No report.

### Salary Equity Committee (Haberman): No report.

### Student Senate: No report.

## **Special Reports**

### Michelle Quinn, Senior Vice President for Finance and Administration/Chief Financial Officer

Quinn provided a financial update on the following items:

- Five-Year Fiscal Sustainability Plan 2014-2018
  - Enrollment, Operating Factors, Student Revenue (Tuition, Fees, Room & Board), Discounting
- Total Grant/Scholarship Aid as a Percentage of Total Cost of Attendance
  - Grant/Scholarship Aid as a Percentage of Total Cost of Attendance
  - Grant/Scholarship Aid Frequency and Amount by Source
- Cash Balances as of June 30, 2017 (Reserves, Operating, Capital Projects, Strategic Investments)
- Operating Budget for Fiscal Year Ending June 30, 2015, June 30, 2016, and June 30, 2017

Quinn addressed two Senate questions that were forwarded via Chair Luttmann:

- How can we consistently plan and budget without hitting enrollment targets; how is this sustainable?  
*Quinn Response: There are lots of moving parts to our budget. In any given year it is possible to miss enrollment targets and revenue and still be "on budget" overall if actual expenditures are less than were budgeted for that year. Nevertheless, while both our gross revenue and our net (discounted) revenue have been increasing, they have not been increasing as much as we had planned. As President Norton discussed in her State of the University remarks, we have sustainable cost savings work to do this year.*
- What does it take in the budget to allow for a higher salary pool?  
*Quinn Response: Numerically, it takes a little over \$1 million for a 1% salary increase for faculty and staff. Again however, there are lots of moving parts to our budget; we need to make the transition from spending down reserves to cash flowing positive so that we can both be fiscally sustainable and provide students with an excellent, affordable education.*

Additional Discussion Items:

- Dual enrollment (high school) revenue— tuition only.
- Net revenue, growth in net revenue calculations include discounting.
- What is the percentage increase in faculty numbers versus percentage of increase in administrator numbers?
- Personnel expenditures
- Financial aid overview, cost of attendance

## **Special Orders**

### **Unfinished Business**

### **New Business**

### **Comments to the Good of the Order**

### **Adjournment**

The meeting adjourned at 5:15 p.m.

Nancy Glen  
Faculty Senate Secretary

Lori Riley  
Recording Secretary

#### UPCOMING SENATE & SENATE COMMITTEE MEETINGS

Monday, October 16, 2017	Salary Equity Committee	UC Aspen C	3:00-4:00 p.m.
Monday, October 16, 2017	Senate Executive Committee	UC Aspen C	4:00-5:30 p.m.
Wednesday, October 18, 2017	Codification Committee	UC Aspen C	2:00-3:30 p.m.
Wednesday, October 18, 2017	Faculty Welfare Committee	UC Aspen C	3:30-5:00 p.m.
Monday, October 23, 2017	Academic Policies Committee	UC Columbine A	3:00-4:00 p.m.
Monday, October 23, 2017	Faculty Senate	UC Columbine A	4:00-5:30 p.m.