

CODIFICATION COMMITTEE

November 29, 2017

MINUTES

Members present: Berg, Fitzpatrick, Satriana, Van Schalkwyk, Welsh.

Member(s) absent: Merrill.

Call to Order

The meeting was called to order at 2:00 p.m.

Approval of agenda/November 15, 2017 minutes

The agenda was amended to place Faculty Contracts as the first item of business. The amended agenda was approved without objection. The November 15, 2017 minutes were approved unanimously.

Chair's Report/Announcements

Unfinished Business

Faculty Contracts

The Committee discussed the draft faculty contracts forwarded by Satriana (Tenure-Track):

- 1/ Employment Term/Additional Term(s) – separate paragraphs by adding (a) and (b)
- Board Policy Manual language, re: Tenure-Track notice
- Remove “the” in front of each instance of “University”
- Notices (length, written, each party)
- Termination of Agreement

Satriana will update the draft and forward to the Committee.

Review Senate Actions/Board Policy Manual and University Regulations Updates

Senate Action 1113 Evaluation, Promotion, and Tenure (BPM): Topic not covered due to time constraints.

New Business

Adjournment

The meeting adjourned at 3:25 p.m.

Mary Schuttler
Chair

Lori Riley
Recording Secretary