

# **CODIFICATION COMMITTEE**

April 11, 2018

## **MINUTES**

Members present: Berg, Fitzpatrick, Merrill, Satriana, Schuttler, Van Schalkwyk, Welsh..

### **Call to Order**

The meeting was called to order at 2:00 p.m.

### **Approval of agenda/March 28, 2018 minutes**

The agenda was amended to move New Business ahead of Unfinished Business. The amended agenda was approved without objection.

The March 28, 2018 minutes were approved unanimously.

### **Chair's Report/Announcements**

### **Unfinished Business**

#### **Review Senate Actions/Board Policy Manual and University Regulations Updates**

- Senate Action 1134: Faculty Compensation Procedures 3-701(1)
  - UR updates confirmed.
- Senate Action 1135: Student-Faculty Dispute Resolution Processes 3-2-111  
The Committee agreed to forward the following non-substantive edits to Vicki Niccum for UR updates.
  - Revise number references of "Board Policy Manual" to "Board Policy"
  - Revise all instances of "will" to "shall"
  - Revise "his or her" to read "their"
  - 3-2-111(1) (c) and (d): Revise "Student Conduct Code" to "Student Code of Conduct"
  - 3-2-111(2): Revise all "Report a Concern Form ("Form")" to Form.

### **Faculty Contracts**

Faculty contract drafts have been forwarded to the Faculty Welfare Committee.

### **New Business**

#### **Nominations/Elections: Chair and Vice Chair 2018-2019 AY**

Merrill nominated Schuttler for Chair FY 2018-2019. Schuttler accepted the nomination.

Merrill nominated Fitzpatrick for Vice Chair AY 2018-2019. Fitzpatrick accepted the nomination

No other nominations were received.

Schuttler was elected Chair by acclamation.

Fitzpatrick was elected Vice Chair by acclamation.

### **Adjournment**

The meeting adjourned at 3:15 p.m.

Mary Schuttler  
Chair

Lori Riley  
Recording Secretary