

ACADEMIC POLICIES COMMITTEE

October 9, 2017

Member(s) Present: Couch, Glen, Heiny, Luce, Murry, Parker, Sullivan, Toewe, Welsh.

Member(s) Absent: Bergstrom, Ellis, Herrick, Kang, Lawrence.

Guest: Johnston.

Call to Order

The meeting was called to order at 3:00 p.m.

Approval of the agenda/ September 11, 2017 minutes

The agenda was approved without objection.

The September 11, 2017 minutes were approved unanimously.

Chair Report/Announcements

The New Business agenda item will be postponed as the topic is still in the discussion stage regarding the need for APC review.

Reports from Councils

Graduate Council (Wiegand): No report.

Liberal Arts Council: No report.

Professional Education Council (Luce)

The Council is discussing checkpoint courses (teacher education).

Undergraduate Council (Bergstrom email)

The Council is reviewing the current responsibilities per UGC bylaws and have invited the Dean of Students and Provost to attend an upcoming meeting. The Council also discussed how to get undergraduate students involved in UGC (per bylaws, UGC membership includes “up to three undergraduate students selected by the Student Representative Council, to include the Student Representative Council Vice President for Academic Affairs”).

Student Senate: No report.

Special Reports

Special Orders

Unfinished Business

Academic Appeal Procedure Amendment – Task Force Update

The Task Force has met twice, and continues discussion/clarification of procedures, timelines, and language.

Catalog/One-Stop Language

The updated language will be forwarded to the Codification Committee for review.

Final Exam Language (Catalog, Registrar’s Website)

Couch outlined current research on course contact hours and academic calendars. The Committee reviewed final exam schedule variations throughout campus (e.g. Nursing), current catalog language (timeline for determination of final exam date, instructors decision to eliminate the final exam (form for approval?), length of time for final exams, catalog versus Registrar’s site language, syllabus requirements regarding final exam timelines, include information for online courses, clarification of timelines for student to negotiate times when they have more than one final exam scheduled for one day and what happens if the student fails to negotiate this timeline. Couch will update the language and forward for the October 23, 2017 APC meeting.

- <http://www.unco.edu/registrar/pdf/reg-final-exam-fall.pdf>
- <http://unco.smartcatalogiq.com/en/current/Undergraduate-Catalog/Undergraduate-Information-and-Policies/Student-Policies-and-Procedures/Final-Examinations>)
- <http://www.unco.edu/registrar/registration/final-exam.aspx>.

High School Concurrent Student (Catalog): Topic not covered due to time constraints.

- <http://unco.smartcatalogiq.com/en/current/Undergraduate-Catalog/Undergraduate-Information-and-Policies/Registration/High-School-Concurrent-Student>

Course Repeat (Catalog): Topic not covered due to time constraints.

- <http://unco.smartcatalogiq.com/en/current/Undergraduate-Catalog/Undergraduate-Information-and-Policies/Student-Policies-and-Procedures/Course-Repeat-Policy>

New Business

Graduate Curriculum Authority (Luger Inquiry): Topic postponed.

Comments to the Good of the Order

Adjournment

The meeting adjourned at 3:55 p.m.

Anne Toewe
Chair

Lori Riley
Recording Secretary