

ACADEMIC POLICIES COMMITTEE

February 26, 2018

Member(s) Present: Bergstrom, Couch, Glen, Heiny, Kang, Lawrence, Luce, Murry, Olivo, Sullivan, Toewe, Weis, Welsh, Wiegand.

Member(s) Absent: Ellis, Parker.

Guest: Bentz.

Call to Order

The meeting was called to order at 3:00 p.m.

Approval of the agenda/February 12, 2018 minutes

The agenda was approved without objection.

The February 12, 2018 minutes were approved unanimously.

Chair Report/Announcements

- The Academic Appeals Task Force met today and continued discussion of amendment proposals. The Task Force will forward the amendment proposals to the Academic Compliance Committee before presentation to APC/Senate.
- The English 9-Credit Rule Exception discussion will be postponed until additional LAC representatives are present.
- Academic Compliance Committee Updates: The Committee continues discussion of faculty qualifications per HLC requirements. Anyone teaching a course will need to input data into Digital Measures (DM). Reports from DM will be used to verify faculty qualifications for the HLC.

Reports from Councils

Graduate Council (Wiegand)

The Council is discussing graduate student writing and researching how other institutions address the topic. The Council is continuing discussion of workload, RE: dissertation committees. The 4+1 Master's Degree information will be available soon. Bentz and Couch asked Wiegand to forward the 4+1 information (catalog deadlines, additional discussion).

Liberal Arts Council (Olivo): No report.

Professional Education Council (Luce)

The Council continues discussion of checkpoint courses.

Undergraduate Council (Bergstrom)

The Council is compiling data from the survey responses (survey to faculty, RE: purview of the UGC). A sub-committee is reviewing the Council bylaws. The Council has invited Loree Crow (Honors Program) to attend the April UGC meeting to discuss changes in the Honors Program and the Weis inquiry, RE: Honors theses and policies.

Student Senate: No report.

Special Reports

Special Orders

Unfinished Business

Academic Appeal Procedure Amendments – Task Force Update

The Task Force plans to hold approximately 1-2 additional meetings before finalizing the amendment proposals for presentation to the Academic Compliance Committee, then forward to APC/Senate.

Final Exam Language – Information Item Remanded back to APC (by Senate)

Additional amendment discussion:

- #2: The Committee agreed unanimously to accept the following amendments (Weis):
Instructors who decide not to conduct a final examination or similar capstone exercise during finals week should notify their appropriate supervisor (department chair, school director, program area coordinator) in writing of this action **prior to the start of an academic semester or term. Instructors should also notify supervisors** of the equivalent activities to be undertaken during the 150-minute session of the course during finals week.

- #4: The Committee agreed unanimously to strike #4:
In extreme instances, the instructor may reschedule a final examination period, in coordination with the appropriate dean, school director/department chair/program area coordinator.
- #5: The Committee agreed unanimously to revise Sentence 1: Replace “time change” with “rescheduling of an exam”.

The amendments will be presented at the March 19, 2018 Faculty Senate meeting.

Syllabi Information Placement (Bentz)

Bentz has corresponded with University Relations/Web Communications regarding placement of syllabi materials on the UNC website. Committee discussion:

- Link under “Favorites”
- Title: Syllabus Resources
- Current statements that are available on the UNC website.
- Board Policy Manual language that outlines current syllabi requirements
- Links within the pdf will lead the reader to additional information
- Include optional statements, e.g. Disability Support Services, Plagiarism, Discrimination and Sexual Harassment Policy, Course Add/Drop/Withdrawal, Canvas Help, Counseling, Academic Support, Writing Center, Live Text. Committee should forward additional requests to Bentz.
- Check with UR on assurance of link updates (as policies are revised and links are updated)

Bentz will correspond UR/Web Communications and update the Committee on progress.

English 9-Credit Rule Exception Catalog Amendment (Revisit 12-05-17 APC amendment): Topic postponed pending additional discussion with the Liberal Arts Council (invitation to next APC meeting).

New Business

Comments to the Good of the Order

Adjournment

The meeting adjourned at 3:55 p.m.

Anne Toewe
Chair

Lori Riley
Recording Secretary