

ACADEMIC POLICIES COMMITTEE

January 29, 2018

Member(s) Present: Garrett, Couch, Kang, Lawrence, Luce, Murry, Sullivan, Toewe, Welsh.

Member(s) Absent: Ellis, Glen, Olivo, Parker, Weis, Wiegand.

Call to Order

The meeting was called to order at 3:00 p.m.

Approval of the agenda/January 17, 2018 minutes

The agenda was approved without objection.

The January 17, 2018 minutes were approved unanimously.

Chair Report/Announcements

- The Academic Appeals Task Force met today and continued discussion of amendment proposals.

Reports from Councils

Graduate Council: No report.

Liberal Arts Council: No report.

Professional Education Council (Luce)

The Council is reviewing curriculum changes for checkpoint courses, will eventually be in Degree Works.

Process with change fall 2018. Advisors will receive updates/information.

Undergraduate Council (Garrett)

The Undergraduate Council faculty survey was distributed, with limited response. A second request has been distributed.

Student Senate: No report.

Special Reports

Special Orders

Unfinished Business

Academic Appeal Procedure Amendments – Task Force Update

The Task Force plans to hold approximately two more meetings before finalizing the amendment proposals for presentation to the Academic Policies Committee.

Final Exam Language – Information Item Remanded back to APC (by Senate)

Additional Committee Discussion:

- #6 (previously #7): Additional Discussion/amendment proposals:
76. Examinations are to be conducted in the same classroom used through the semester unless previous arrangements are made with the appropriate dean's office and the Academic Scheduling Office in the **University Center Office of the Registrar**. Faculty should alert students to changes in final examination times or locations **prior to the testing date no later than the midpoint of the course.**

Discussion:

- Examples of conflicts: Faculty member switches room and another test is already schedule in that room.
- Nursing uses alternate rooms for finals. Scheduling is confirmed with Nursing administrative assistant.
- Administrative assistants should correspond with the Academic Scheduling Office (now in Registrar's office).
- Additional discussion with Deans, RE: consistency throughout campus

Syllabi Information Placement (Bentz): Topic postponed pending additional discussion with Bentz. .

New Business

English 9-Credit Rule Exception Catalog Amendment (Revisit 12-05-16 APC amendment)

Previous amendments approved by APC:

*Up to nine semester credit hours of the courses listed that can be used to satisfy the requirements of a student's first major ~~and~~ that **also** carry the prefix of that major may also be used to satisfy the requirements of the Liberal Arts Core.*

Discussion Items:

- History of APC discussions
- History of LAC discussion/responses
- Application/interpretation of policy
- Rationale for limitation of 9 credits
- When are changes coming to the Liberal Arts Core (per LAC project)

The Committee agreed that additional discussion is needed. Couch will forward a summary of the policy requirements and APC/LAC discussions to Toewe. Toewe will contact the LAC Chair(s) and invite to an upcoming APC meeting.

Retroactive Credit Update

Couch forwarded an information item, RE: Update/additional language courses added to the Retroactive Credit in Modern Language and Hispanic Studies Course catalog section.

<http://unco.smartcatalogiq.com/en/current/Undergraduate-Catalog/Undergraduate-Information-and-Policies/Admission/Credit-by-Examination-ACE-AP-and-IB-CLEP-Challenge-MCB-High-School-Foreign-Language-Proficiency>

Toewe will forward the update as an information item to Faculty Senate today.

Comments to the Good of the Order

Adjournment

The meeting adjourned at 3:55 p.m.

Nancy Glen
Vice Chair

Lori Riley
Recording Secretary