

CODIFICATION COMMITTEE
Wednesday, November 2, 2022
UC Aspen A & B | 2:00-3:30pm
MINUTES

Present: Berg, Rich Fredericks, Schuttler, Senbet, Stody, Yu
Absent: Welsh

Call to Order

The meeting was called to order at 2:02pm

Approval of the Agenda

Approved without objection.

Approval of the October 19, 2022 meeting minutes

Approved without objection.

Chair's Report/Announcements

No Report.

Unfinished Business

- Senate Action 1113: Evaluation, Promotion, Tenure
- Review Committees, Boards, and Councils Bylaws
- Definitions
 - Program Coordinator was discussed. The term appears 27 times in the BPM. CC will wait to hear how this term will be handled with the anticipated upcoming change from department chair/school director/program coordinator to simply program coordinator.
 - CC updated “Program Discontinuance or Reduction,” “Reassignment,” “Recall,” “Recall Period,” “Reduction in Force,” “Reduction in Force Plan,” “Re-employment,” and “Short-term disability.” Questionable information was discovered in “Spouse” concerning “Section 143 of the Internal Revenue Code of 1954.” Rich Fredericks will investigate.
 - Rich Fredericks will also investigate EPEWA.

New Business

- Promotion Amount Increase – SEC
 - CC removed one space after a period
- Late Add Narrative – APC
 - CC questioned if the word “appeal” should be “petition” throughout the policy
 - In the first line, “when they were” was replaced by “with evidence of”
 - In the first bullet, “A” was added before “student”; “for the petition” was added before “to be considered”
 - In the third bullet, “Petitions” was changed to “ A petition”
- Degree Conferral – APC
 - For both the Graduate and Undergraduate Catalog, CC changed:

Degree Conferral Policy

UNC confers degrees three times each year: after the conclusion of the Fall, Spring, and Summer terms. The official date of conferral will be listed on official transcripts and the diplomas. The conferral date is either the date of commencement (for Fall and Spring semesters) or the last day of the Summer semester. Transcripts and diplomas listing the final degree are typically available 4 to 5 weeks after the end of the term to allow time for the registrar's office to verify that all degree requirements have been completed (See [Semester Academic Calendar](#)).

Note: Degrees will not be conferred prior to the end of a Fall, Spring or Summer term. A student who completes all requirements may request an official "Pending Conferral Letter" from the Office of the Registrar if needed prior to the date final transcripts and degrees are available.

Academic records will be locked upon degree conferral. Under no circumstances will changes be made to the academic record after a degree **has been conferred**.

TO:

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Adjournment

The meeting was adjourned at 3:22pm