

## CODIFICATION COMMITTEE

Wednesday, October 19, 2022

UC Aspen A & B | 2:00-3:30pm

### MINUTES

**Present:** Rich Fredericks, Schuttler, Senbet, Stody, Yu

**Absent:** Welsh, Berg

#### **Call to Order**

The meeting was called to order at 2:04pm

#### **Approval of the Agenda**

Approved without objection.

#### **Approval of the October 5, 2022 meeting minutes**

Approved without objection.

#### **Chair's Report/Announcements**

No Report.

#### **Unfinished Business**

- Senate Action 1113: Evaluation, Promotion, Tenure
- Review Committees, Boards, and Councils Bylaws
- Definitions
  - Rich Fredericks confirmed what former General Counsel, Satriana, meant by “needs some work” for “Personnel Decision.” The definition has been changed from:
    - **1-1-502(2) Definitions**
      - (d) Personnel Decision: An action relating to employment or compensation that includes, but is not limited to, hiring, evaluation, promotion, demotion, tenure, discipline, grievance, termination, sabbatical leave, matters regarding grants or sponsored programs, professional development, and/or travel. Personnel decisions do not extend to day-to-day operational issues such as scheduling and room assignments.
      - TO
      - (d) Personnel Decision: An action relating to employment or compensation that includes, but is not limited to, hiring, evaluation, promotion, demotion, tenure, discipline, grievance, termination, and sabbatical leave. Personnel decisions do not extend to day-to-day operational issues.
  - The discussion continued on Program Area. Senbet shared that the definition of “Chair” in the University Regs might replace “Program Coordinator” in the BPM. This will be further discussed at the next meeting.

#### **New Business**

- Faculty Senate Bylaws
  - The Committee added “may” to (now Article IV) K:
    - K. The FSEC **may** advise the President and CAO on the selection and evaluation of administrators assigned to the office of the President and the CAO.
  - The Committee renumbered the Articles accordingly after adding and tweaking Levin's language to read:

### Article III – Senate Representation on Committees.

- A. Faculty Senate shall advocate for University committees within the Senate’s purview to include faculty representation from Faculty Senate.
  - B. The chair of the Senate shall represent the Senate on the advisory committees of the President and CAO consistent with 1-1-207.
  - C. The Senate chair may, in consultation with the President or CAO, choose to appoint a designee to serve in their place. The designee shall be either the Vice Chair of the Senate, or the chair of one of the committees of the Senate, when the business of the University committee falls within the scope of that Senate committee.
  - D. If a faculty member from outside Faculty Senate is selected to represent the Senate on a University committee, it shall be with the approval of the Senate.
- 2-3-901(1) Academic and Professional Qualifications
    - The Committee agreed with Kenitz that the title of 2-3-901(1) needs to be replaced with “Time Guidelines.” In the index, this change needs to be noted as:
      - Subsection 2-3-901(1) Time Guidelines title amended (Oct 2022)

### **Adjournment**

The meeting was adjourned at 3:20pm