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CODIFICATION COMMITTEE
Wednesday, October 5, 2022
Campus Commons 2200 | 2:00-3:30pm
MINUTES

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Present: Berg, Rich Fredericks, Schuttler, Senbet, Stoody, Yu
Absent: Welsh

Call to Order
The meeting was called to order at 2:07pm

Approval of the Agenda
Approved without objection.

Approval of the September 21, 2022 meeting minutes
Approved without objection.

Chair's Report/Announcements
No report

Unfinished Business
- Senate Action 1113: Evaluation, Promotion, Tenure
- Review Committees, Boards, and Councils Bylaws
- Definitions
  - On the recommendation of General Counsel Rich Fredericks, the Committee decided to change the current definition of Parent in the BPM from:
    - Parent. A faculty member who is a biological parent, adoptive parent, foster parent, guardian, or a spouse of a parent, including a faculty member using a surrogate/gestational carrier.
    TO the Federal FMLA definition:
    - Parent: The biological, adoptive, step, or foster parent for a minor child, or who stands in loco parentis to, or is the legally appointed guardian for, a minor child.
  - Rich Fredericks will ask former General Counsel, Satriana, what he meant by "needs some work" for "Personnel Decision."
  - "Primary Care Giver" and "Program Area" were also discussed.

New Business
- 2-3-901(1) Time Guidelines. (from FWC)
  - The Committee suggested wording on the last sentence of (a) through (d):
    - "Years of credit awarded at the time of hire count as years of performance."
    Was altered to read:
    - "Years of credit awarded at the time of hire count toward years of completion"

- Retroactive Degree Conferral (from APC)
  - The Committee suggested the following:
    - Delete "make every effort to" in the first sentence

- Change "did not" to "fail to" in the third sentence
- Change "entered in the academic record" to "recorded" in the last sentence of the second paragraph
- Adding a late fee
- Adding a time limit

Adjournment
The meeting was adjourned at 3:25pm

Mary Schuttler
Chair
Recording Secretary