

CODIFICATION COMMITTEE
Wednesday, March 29, 2023
UC Aspen A & B | 2:00-3:30pm
Minutes

Present: J. Rich Fredericks, D. Senbet, M. Schuttler, H. Yu

Absent: M. Berg, M. Welsh

Called to Order

The meeting was called to order at 2:01pm.

Approval of the Agenda

The agenda was approved by voice vote.

Approval of the March 8, 2023 meeting minutes

The meeting minutes were approved by voice vote.

Chair's Report/Announcements: None.

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
- University Regulations: 3-8-106, Scientific Misconduct Policy: SA #1225: RSCW Misconduct Policy, revision to 1203.

New Business

- Check Senate Action Forms against the online Board Policy Manual (BPM) and University Regulations (UR) for accuracy:
 - SA#1180 Delegation of Authority Executive Committee Motion - Resolution
 - SA #1179 S/U Grading Option – Information item
 - SA #1178 – ASC Senate Resolution
 - SA #1177 – Administrative Position Searches
 - SA #1195– Administrative Position Searches, revision to SA #1177: Under Initiation of a Search, (ii) “*without a search*” can only be applied to interim appointments up to 6 months in duration. Revisit AY 23-24, due to EPEWA.
 - Section 3-3-1203 Vice President of Information Technology
 - SA #1176 - Academic Appeals Procedure – Section 2-1-201 “*Program Area*” and 2-1-202 “*Program Area Committee*” and 2-1-203 add commas after “*including but not limited to*” and remove Department Chair, School Director, or Program Area Committee Chair (DSPAC) titles. (b) Conference with the Department Chair, School Director, or Program Area Committee Chair. If the student does not believe that the faculty member’s decision described in 2-1-204(1)(a)(iii), above, has resolved the appeal, or a decision is not issued within the time required in 2-1-204(1)(a)(iv), above, the student may request a conference with the faculty member’s DSPAC Chair/Director “*Chair*”, remove second occurrence of “*Chair*.”
 - (i) Within five (5) working days, the student shall submit to the DSPAC Chair/Director their appeal referenced in 2-1-204(1)(a), as well as the decision, if

any (add comma after “any”) issued by the faculty member. (iii) If the conference does not result in a resolution of the matter, no later than five (5) working days after the conference, the DSPAC Chair/Director, as the case may be, shall issue a written decision on the student’s appeal. “*The decision shall state whether the Academic Decision was arbitrary, capricious, or a violation of University policy and the reasons for such determination.*” Remove repetition of above sentence throughout document.

- 2-1-204(4) Request for Academic Appeals Board Hearing. (a) The AAB Hearing Panel shall be comprised of: (i) In the case of an appeal submitted by an undergraduate student, five (5) faculty members appointed by the Faculty Senate and five (5) undergraduate students appointed by the *Student Senate*; is now *Student Government Association*.
- (ii) In the case of an appeal submitted by a graduate student, five (5) members of the Graduate Faculty appointed by the Graduate Council (at least two (2) of whom shall have doctoral research endorsement status) and five (5) graduate students appointed by the *GSA*; 43 University of Northern Colorado (iii) And, in either case, a Chair, who shall be appointed by the Chief Academic Officer/*Provost* (“CAO”) and confirmed by *majority vote of each of* the Faculty Senate and *Student Senate*.

Comments to the Good of the Order
Adjournment

The meeting was adjourned at 3:14pm.

CODIFICATION COMMITTEE

Wednesday, March 8, 2023

UC Aspen A & B | 2:00-3:30pm

Minutes Draft

Present: M. Berg, J. Rich Fredericks, D. Senbet, M. Welsh, H. Yu
Absent: M. Schuttler

Called to Order

The meeting was called to order at 2:01pm.

Approval of the Agenda

The agenda was approved by unanimous voice vote.

Approval of the March 8, 2023, meeting minutes

The agenda was approved by unanimous voice vote.

Chair's Report/Announcements: No report.

Unfinished Business

- Definitions: Tabled for now.
- Review Committees, Boards, and Councils Bylaws: Tabled for now.
- University Regulations: 3-8-106, Scientific Misconduct Policy: Tabled for now.

New Business

- Check Senate Action Forms against the online Board Policy Manual (BPM) and University Regulations (UR) for accuracy:
 - SA #1188: FY20 Staffing Report and Salary Report: Confirmed available on Faculty Senate website.
 - SA# 1187: Exploring/Seeking Catalog Narrative Updates: Confirmed in University Catalog.
 - SA #1189: Under Faculty Compensation Procedures, section 3-3-701(1) of UR, read and confirmed addition of section 3-3-701(1)(d): Temporary Salary Reductions amendment.
 - SA #1162: Amorous Relationships: Read and reviewed Conflict of Interest section 1-1-502(1), 1-1-502(2) and 1-1-502(3) of BPM. Confirmed wording is identical. Also read, reviewed and confirmed section 1-1-504.
 - SA #1167: Confirmed section 2-3-1003(3) of BPM: Maternity Leave has been deleted and replaced with section 2-3-1003(4) Parental Leave Policy.
 - SA# 1187: Exploring Seeking Catalog Narrative Updates: Confirmed in University Catalog.
 - SA #1185: Tenure Clock Extensions: Confirmed wording of section 2-3-902(3)(b) of BPM is the same as newly approved version. The committee would like to amend this document for better alignment with new language from <https://famli.colorado.gov>.
 - Under 2-3-902(3)(b) Tenure Clock Extension, section (ii):
“Notification of the intent ~~to take~~ (replace “to take” with “apply for” or “appeal for”) an extension shall be made by the faculty member within thirty (30) days of the event, ~~or as soon as practicable once the event has been identified given the facts and circumstances in the individual case which, in most cases, should be the same day the faculty member becomes aware of the need for an extension or the next business day thereafter. Events that may markedly delay the ability to meet the requirements for tenure are:~~”

- The committee would like to adopt the following language for section (ii), after “*within thirty (30 days of the event,*”:
Applications may be submitted in advance when the need for qualified leave is foreseeable. When the need for leave is foreseeable, individuals must provide 30 days notice prior to the start of their planned leave to their employer when practicable. When the need for leave is unforeseeable, individuals have up to 30 days after the leave has begun to apply for FAMLI benefits.
- Omit the following from section 2-3-902(3)(b)(ii)(C): (*and in such case each parent in the household who is tenure-track faculty is eligible for an extension;*).
- Omit the following from section 2-3-902(3)(b)(ii)(E): (*and in such case each tenure-track faculty member in the household is eligible for an extension;*).
- Omit ending parentheses on (F)
- Under 2-3-902(3) (b), section (iii): “Notification of the intent to ~~take~~ (replace “to take” with “apply for” or “appeal for”) an extension for the reason described in the subsections (ii)(A) and (ii) (B), above, shall be submitted in writing by the faculty member to the Director of Human Resources, who shall notify the chair/director that a tenure clock extension notification under the FMLA has been submitted. Notification of the intent to ~~take~~ (replace “to take” with “apply for” or “appeal for”) an extension for the reasons described in subsections (ii)(C) through (ii)(F), above, shall be submitted in writing by the faculty member to the chair/director.”
- Section 2-3-902(3)(b)(iv) and sections A thru D need to better align with Prop 118 (FAMLI) and should go to Human Resources.
- SA #1183: Salary Equity Compensation Resolution Re: Salary Increases for Faculty and Staff for 2020-21; Information item.
- SA #1182: Academic Standing Probation Exemption: Confirmed in University Catalog.
- SA #1181: Contract Renewable Faculty 3-3-201(1) Term Conversion: There is a chain of command issue because the position of the current Provost is that we have to go through a national search. Section 3-3-201 of UR: Faculty Contracts, section 3-3-201(1) Contract-Renewable Faculty reference made to EPWA (Equal Pay for Equal Work) law passed a couple of years ago.

Adjournment

The meeting was adjourned at 3:27pm.