

CODIFICATION COMMITTEE

Wednesday, March 12, 2025
UC Council Room | 2:00-3:30pm
Minutes

Present: Berg, Dietz, English, Johnson, Kyle, Schuttler, Senbet, Welsh, Yu

Called to Order 2:00pm

Approval of the Agenda approved with the addition of section 2-3-1301

Approval of the 26 February 25 meeting minutes approved without objections

Chair's Report/Announcements – From Jim Doerner, BPM 2-3-1301(5) definition of “College” is out of date:

“(XVIII) College:

Colleges include the following units of the University: Arts and Sciences, Business Administration, Education, Health and Human Sciences, Performing and Visual Arts, and the University Libraries. For purposes of this section 2-3-1301, Severance, "Unit" and "College" may be used interchangeably.”

- “Arts and Sciences” should be “Humanities and Social Sciences”
- “Business Administration” should be “Monfort College of Business”
- “Education” should be “Education and Behavioral Sciences”
- “Health and Human Sciences” should be “Natural and Health Sciences”
- "Unit" and "College" may be used interchangeably. – is a concern

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
- Check Senate Action Forms against the online Board Policy Manual (BPM) and Regulations

New Business

- Replace “department chair/school director” with “unit leader/program area coordinator” throughout the whole document.
- 2-3-1301(1) Non-Reappointment.
 - Is “good cause” necessary?
 - “good cause” is a legal term meaning that should remain in the policy.
 - Remove “,” after Contractual Rights
- 2-3-1301(4) Transitional Appointments.
 - In the third sentence
 - Remove “time of” before “transitional appointment”
 - Replace “at the same time” with “also”
 - Remove “the time of” before “full retirement”

- Replace “department/school” with “unit” in the last sentence.
- (b) Review and approval.
 - Insert “CAO” after first “chief academic officer”
- (c) Procedure for requests.
 - Remove “time” before “period” in the second sentence.
 - Remove “chief academic officer”
- (d) Term.
 - Remove “(d)” in the last sentence, must’ve been a typo
- (f) Salary/workload.
 - In the first sentence:
 - Remove “appointment time and fifty (50) percent of a full”
 - Remove the space between “work load” followed by Insert “fifty (50)”
 - Insert “of normal” before “salary”
 - Start the second sentence with “exceptions”
 - Replace “which” with “may be negotiated that”
 - Remove “may be negotiated” at the end of the sentence
- 2-3-1301(5) Reduction in Force
 - Insert “(RIF)” after “Reduction in Force”
 - Replace “Reduction in Force” with “RIF” though out the document
 - Insert “to” before “each individual”
- 2-3-1301(5)(a) Definitions
 - (II)
 - Insert “/BOT” after “Board”
 - Replace “BOT” in the definition with “Board of Trustees”
 - (III)
 - “classroom teaching” should be “instruction”
 - “research” should be “professional activity”
 - “departmental/divisional” should be “unit/program area”
 - (V)
 - “classroom teaching” should be “instruction”
 - “research” should be “professional activity”
 - “departmental/divisional” should be “unit/program area”
 - (VI)
 - Insert “(2)” after “two”
 - “Student Senate” should be “Student Government Association (SGA)”
 - Replace “Student Senate” with “(SGA)”
 - “Joint Retrenchment Committee” should ne “JRC”
 - Insert “, including Recall (see XII below)” at the end of part (VI).
 - (IX)
 - Replace “department, division, or school” with “unit”
 - Replace chair/director” with “unit leader/program area coordinator”
 - (XIV)
 - “teaching” should be “instruction”
 - Start a new sentence with “However” in the last part of (XIV)
 - Stopped at (XVI)

Comments to the Good of the Order
Adjournment 3:28pm