

CODIFICATION COMMITTEE

Wednesday, February 26, 2025

CC 2200 | 2:00-3:30pm

Minutes

Present: English, Kyle, Schuttler, Senbet, Welsh, Yu

Zoom: Dietz

Absent: Berg, Johnson

Called to Order 2:00pm

Approval of the Agenda approved without objections

Approval of the 12 February 25 meeting minutes approved without objection

Chair's Report/Announcements – No report

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
 1. FRPB Bylaws – questions from Weis
 1. Article VII: Executive Session
 1. There was confusion around “...review of applications for research proposals and artistic production.”
 1. There shouldn't be a preview before going into executive session, the review will take place during the executive session
 2. “including, but not limited to” allows for anything to be considered reviewed in executive session
 2. Provisions of grants and awards
 1. Replace “trigger” with “require”
 2. Remove “from external grants received”
 3. Article X: Rules of Procedure – Selecting the A.M. and Jo Winchester Distinguished Scholar
 1. Remove “(entries that have been through the peer review process should be started);” in part (h)(ii)
 4. Criteria for the review of nominations for Distinguished Scholar
 1. Remove “Unrestricted” in part (h)
 2. LAC Bylaws
 1. Change “Assistant Vice President of Undergraduate Studies” or “AVP” to “Provost Office Delegate” throughout the document.
 2. In the first paragraph of the document, capitalize “Provost office delegate” to “Provost Office Delegate”.
 3. Article II – Duties of the Officers
 1. (1)(d)
 1. Replace “Office's” with “Office”
 4. Article V – Curriculum Category Committees

1. (2)(a)
 1. Remove “and” at the end of the sentence
2. (2)(c)
 1. Insert “; and” at the end of the sentence
5. Correct “Article VI”
 1. The University Regulations reference, 3-3-501(3) is incorrect, the correct reference is 3-3-501(2)(e)
 1. Insert the correct reference throughout the document
 2. “Provost stage” and “CAO Level”
 1. Should this be provost office delegate stage?
 2. Should this be the provost office delegate level?
 3. Article 4A does not exist.
6. B. Procedure for Assessment
 1. Capitalize “indirect assessment” and insert acronym “(IA)” after
 2. Insert “and” at the end of the first
7. The procedures for ISR are as follows:
 1. Correct numbering in part d.
 2. Insert “/program area coordinator” after “unit leader” in part e.
8. Is the Provost Office Delegate to the LAC and the Provost Office Delegate for Undergraduate Studies the same person as the Provost Office Delegate?
9. Insert a new section, “Article IX – Administrative Support”
- Check Senate Action Forms against the online Board Policy Manual (BPM) and Regulations
 1. Academic Appeals Procedures BPM
 1. (g) Preparation of Written Decision of the Hearing Panel.
 1. (ii) – Remove “The Hearing Panel’s decision may also include recommendations, if any, about remedial actions as part of the reinstatement of the student’s program. In their discretion, the CAO shall consider any remedial recommendations and may implement such remedial action as they deem reasonable and appropriate.”
 2. Combining Berg and Welsh’s suggestion, insert “The Hearing Panel’s decision may also include recommendations, if any, for program improvement as part of the reinstatement of the student.”
 2. New language will be sent Robbie Weis for feedback before sending to APC
 2. Main Campus Catalog Language
 1. “state funded”
 1. Codification question
 1. Does it need to be state funded?
 2. Matchett’s response
 1. The reason for the policy is to ensure we are separately tracking cash funded and state funded activities. EC must “buy” seats from state funded courses to compensate the state side budget.

2. “distance-delivered”
 1. Codification question
 1. If a student wanted to take an in-person class in Greeley, would this be okay? Does it have to be distance delivered?
 2. Matchett’s response
 1. Yes and no. I think the policy language reflects the fact that EC students who utilize this policy are online students and hence are unlikely to be able to arrange their schedule for an in-person class. But I am not aware of any reason why that would not be allowed
3. “Extended Campus tuition rates will apply.”
 1. Codification question
 1. Does the Extended Campus rate apply immediately?
 2. Matchett’s response
 1. Not sure I understand this question. Students in cash funded (EC) programs always pay the EC rate. The seat acquisition process is the way EC reimburses the state side budget for the percentage of state funded faculty time devoted to teaching an EC student. I do not know the timing of that transaction, which I assume would be managed by the registrar/bursar and/or EC BOM/Accounting Specialist.
4. Language will be sent to Jeri-Anne Lyons with Nancy Matchett’s comments

New Business

Comments to the Good of the Order
Adjournment 3:30pm