

CODIFICATION COMMITTEE

Wednesday, February 12, 2025

CC 2200 | 2:00-3:30pm

Minutes

Present: Berg, Dietz, English, Johnson, Kyle, Schuttler, Senbet, Welsh, Yu

Absent:

Called to Order 2:00pm

Approval of the Agenda approved without objection

Approval of the 29 January 25 meeting minutes approved without objection

Chair's Report/Announcements – Shuttler spoke with Wies, there is no DSPAC.

Unfinished Business

- Definitions
- Review Committees, Boards, and Councils Bylaws
- Check Senate Action Forms against the online Board Policy Manual (BPM) and Regulations
 - Academic Appeals
 - Change “Department, School, or Program Area Committee” to “Unit or Program Area Committee” throughout the document.
 - Change “DSPAC Chair/Director” to “unit leader/program area coordinator” throughout document
 - Change “Department Chair, School Director or Program Area Committee Chair” to “Unit Leader or Program Area Coordinator” throughout document
 - Change “DSPAC” to “Unit Leader or Program Area Coordinator”
 - Change “University” to “university” throughout document
 - 2-1-203
 - 4(a)
 1. Change “decision” to “Academic Decision”
 2. Remove “being appealed”
 - 5(a)
 1. Change “decision” to “Academic Decision”
 2. Remove “being appealed”
 - 8
 1. Replace “which” with “whom”
 - 2-1-204(2)
 - (a)(ii)-(iv)
 1. Remove “as the case may be”
 - 2-1-204(3)
 - Change “housed” with “located”
 - 2-1-204(4)
 - (a)(i)

1. Insert “or a non-degree seeking student taking undergraduate courses” after “undergraduate student”
- (a)(ii)
 1. Insert “or a non-degree seeking student taking undergraduate courses” after “graduate student”
- Is this sufficient, should there be separate language for non-degree seeking students?
-
- The committee will begin the next meeting addressing the last comment.

New Business

- Review Availability of Main Campus Seats for Extended Campus Programs
 - Go back to the use of “Greeley Campus”
 - Schuttler will follow up with Nancy Matchett to address the questions raised
 - First paragraph
 - “Distant delivered” – If a student wants to take an in-person class in Greeley, is this, okay? Does it have to be distance delivered?
 - “State funded” – does it need to be state funded?
 - Who do you ask for approval?
 - Third paragraph
 - “Extended Campus rates will apply” – Does the EC rate apply immediately?
 - Replace “(s), chair(s), director(s), and/or coordinators(s)” with “and unit leader”
 -
- Four-Day Final Exam schedule
 - Apply to all four rotations
 - Change “first column to the left” to “far left column”
 - Formatting has been corrected to keep the font size consistent throughout document
 - Change “Unit Leaders” to “unit leader”
 - Last column:
 - 2.
 - Remove “of this” in the first sentence.
 - Change “Final Exam Period” to “final exam period.”
 - 4.
 - Change “not later than” with “before”
- Final Exam Catalog Language
 - 2.
 - Remove “of this” in the first sentence.
 - Change “Final Exam Period” to “final exam period.”
 - 4.
 - Change “not later than” with “before”
- AI policy of the Graduate catalog
 - Remove “As” and start the first paragraph with “The”
 - Start each bullet point with a lower case

- Second bullet – insert “or” at the end of the point
- Third bullet – change “examples” to “evidence” and remove “as examples”
- Fourth bullet – insert “, etc.” and “; or” to the end of that point
- Insert “may include” to the end of the sentence beginning with “Suggestions for appropriate use of AI”

Comments to the Good of the Order
Adjournment 3:29pm