

ACADEMIC POLICIES COMMITTEE

Monday, May 1, 2023
2:30p.m. | UC Council Room
Minutes

Present: Benedict, Cieminski, Couch (Heiny), Levin (Chair), Leonard, Matchett, Michell (Pettorino), Muller, Parker, Senbet
Present via Zoom: Mahovsky
Absent: Allen, Welsh, Wieben

Call to Order:

The meeting was called to order at 2:32pm.

Approval of the Agenda

Approved without objection.

Approval of the April 17, 2023 meeting minutes

Approved without objection.

Announcements/Chair's Report (Levin): We have two items going to Faculty Senate today.

Reports from Councils:

Graduate Council (Cieminski): Updates about assessment, and also internal updates for faculty members to remove themselves from a committee.

Liberal Arts Council (Muller): We are updating the LAC website to add clarity on the assessment process.

Professional Education Council (Mahovsky): We have the revision to University Regulations 3-3-501(3)(f)(IV) PEC curriculum review due dates document today.

Undergraduate Council (Welsh): Absent.

Student Senate (Michell): We are getting ready for finals! We completed our Student Senate appointments.

Special Reports

Special Order:

- APC Officer election: The floor is open for APC Chair additional nominations. There were none.

MOTION: There is a motion to accept nominations for Oscar Levin as Chair and Lauryn Benedict as Vice Chair for next year.

VOTE: The motion was approved by acclimation.

Unfinished Business

New Business

- **Inclement Weather During Finals policy:**
 - It was suggested to hold finals on four days instead of five; Monday through Thursday and offer Friday as a make up day.
 - Couch to gather data on how many finals are scheduled on each day and bring back to APC.

- A section of CU Boulder’s inclement weather during finals week policy was read aloud by Matchett.
- We could offer an option for a student to take an incomplete if unable to take the final in these rare cases.
- **Discussion about Fall break proposal (Mitchell):**
 - Student Senate would like to propose Thanksgiving break be one full week long.
 - We had another idea to add a four day break earlier in the Fall semester.
 - We also like the idea of Fall semester starting on a Wednesday or Thursday, one week prior to our start week now.
 - Mitchell to work with Student Senate on a draft proposal and bring back to APC.
- **University Regulations Change of Wording (PEC):**
 - Mahovsky proposed PEC’s update to University Regulations 3-3-501(3)(f)(IV) curriculum review due dates wording to include: “Complete review of received curriculum according to the published cycle.”
 - Matchett mentioned a working group that will be addressing this issue Fall 2023 for all groups affected.
 - The working group would like to see standardization for submission deadlines in the digital workflow.
- **Major, Minor Concentration and CIP Codes (Office of the Registrar):**
 - Faculty awareness of CIP codes, their accuracy and how they are assigned, is important.
 - Registrar’s Office to place this general assignment language on UNC’s website and in catalogs.
 - Next Fall APC to address major/minor definitions.
 - Additionally, consider limit of using 12 hours of major courses toward minor. An exception could be reasonable in some cases.
 - Start process of creating policy around stackable credentials and how they interact with majors/minors.
- **Other agenda items for next academic year:**
 - There was a suggestion to have a “dead week” the last week of the semester (no graded assignments given on new material).
 - There is also an option of a “reading period,” which extends the length of the semester.
 - Many students use the interim term, especially if they want to graduate early.
 - Couch to research interim class registration numbers and bring back to APC.
 - It was mentioned that summer faculty employment policy has inequity issues; this committee thinks this issue would be more appropriate for Faculty Welfare Committee.

Comments to the Good of the Order:

Thank you to everyone for your service.

Adjournment:

The meeting was adjourned at 3:48pm.

Oscar Levin
Chair

Nina Phillips
Recording Secretary