ACADEMIC POLICIES COMMITTEE
Monday, April 17, 2023
2:30p.m. | CC 2300
Minutes

Present: Benedict, Cieminski, Couch (Heiny), Levin (Chair), Mahovsky, Matchett, Michell,
Muller, Senbet, Wieben, Welsh
Present via Zoom: Allen, Leonard, Parker

Call to Order
    The meeting was called to order at 2:33pm.
Approval of the Agenda
    Adding Matchett's micro-credentials report under Special Reports.
Approval of the April 3, 2023 meeting minutes
    Added "*reference to"* to sentence: "remove *reference to* free-standing program(s)."

Announcements/Chair's Report (Levin): We will have two items at Faculty Senate's next meeting.
    We are accepting nominations for APC Chair next year. Cieminski nominated Levin; Levin accepts.
    Benedict self-nominates for Vice Chair next year. We will continue nominations and then vote at our
    next APC meeting.

Reports from Councils:
Graduate Council (Cieminski): We are meeting this Thursday, no report.

Liberal Arts Council (Muller): Our last LAC meeting is tomorrow. We are finishing up indirect
    assessments, and direct assessments of science courses. We are working on a MEMO letter to unit
    leads/deans to be sent in May. We will hold an in-person workshop during contracts week. Canvas
    workshops will be offered too.

Professional Education Council (Mahovsky): No report.

Undergraduate Council (Welsh): We have the LMS item today.

Student Senate (Michell): Executive branch elections were held this past week. Everyone ran unopposed.
    Voted on Student Programming Allocation Fund (SPA).

Special Reports:
- Matchet reported on All-Faculty Conference held last week where micro-credentials were discussed.
    - SB22-192 mandates greater use of stackable credentials.
- UNC units are already interested in offering stackable micro-credentials.
- New definitions to be given by CDHE next year.

Unfinished Business
- Department/School Definitions: APC reviewed Article 13 document back from Codification
DISCUSSION: *Review of Sections 3-13-102, 3-13-103, 3-13-103(1)*

MOTION: There is a motion to send APC's department/school definitions document to Faculty Senate. Mahovsky firsts, Cieminski seconds.
VOTE: The motion passes by unanimous voice vote.

- Learning Management Systems (LMS) Use Policy (Codification):

DISCUSSION:
- APC would like to see due dates made available to students in a reasonable amount of time, grades made available, so students know their current grade, and a requirement for all faculty to use LMS for uploading a current course syllabus.
- It was mentioned that course start and end-dates in Canvas LMS control user access.
- Wording of (IV): "*Academic units may implement policies for the use of the LMS among instructional staff delivering their courses.*"
- Current wording of (III): "*Sufficient detail must be provided to demonstrate that the evaluation is not prejudiced or capricious.*"
    - It was mentioned that in above sentence, the word "*arbitrary*" should be used instead of "*not prejudiced.*"
    - It was confirmed that the current BPM language states: "*...not arbitrary or capricious or a violation of policy.*"
- Section X – Funding.

MOTION: The motion to send this document to Faculty Senate. Benedict firsts, Wieben seconds.
VOTE: The motion passes by unanimous voice vote.

- University Closure during Finals Week policy: Not discussed.

New Business
- Major, Minor Concentration and CIP Codes (Office of the Registrar) Not discussed.

Comments to the Good of the Order: None.
Adjournment
    The meeting was adjourned at 3:49pm.

Oscar Levin   Nina Phillips
Chair   Recording Secretary