

ACADEMIC POLICIES COMMITTEE

Monday, February 17, 2025

2:30p.m. | Michner Library Multipurpose Room

Minutes

Present: Gershwin, Kyle, Larson, Leatherman, Matchett, Muller, Newman, Paytoe Gbayee

Zoom: Allen, Cieminski (Cornish), Couch, Parker

Absent: Benedict, Bolon, de la Torre, Leonard, Parker

Call to Order 2:36pm

Approval of the Agenda approved without objection

Approval of the February 3, 2025, meeting minutes approved without objection

Announcements/Chair's Report (Newman) – Feedback from Codification and Provost Fleming has been received on the items going to Faculty Senate. Newman is working with Matchett on the template for the catalog.

Reports from Councils

Graduate Council (Cieminski) – No report

Liberal Arts Council (Muller) – Liberal Arts Council updated bylaws and sent them over to codification. The council is finishing indirect student assessment and starting discussions on credentials.

Professional Education Council (Paytoe Gbayee) – The Professional Education Council has few loose ends that they are pushing through and completing committee work.

Undergraduate Council (Larson) – The Undergraduate council is working through Schultz chair appointment, Corrine Wieben is interested in being reappointed. Members have been encouraged to inform their unit of the appointment. Time was spent discussing the selection process for Undergraduate commencement speaker, the application link will be going live soon.

Student Government Association (Bolon) – No report

Special Reports

MiKay Elliot, Advising and Academic Success Strategist: Proposed Probation Policy Changes

- Report has been postponed

Special Order

Unfinished Business

- **Four-Day Final Exam schedule** ([folder with documents](#))
 - [Codification changes](#)
 - [Feedback from Kirsty](#)
 - In point 3, insert “or as soon as possible if unexpected circumstances arise” at the end of the first sentence.
 - In point 4, remove the suggested first sentence.
 - Insert “one or more exams, as appropriate” for clarification after “may request rescheduling of”

- Muller will make a friendly amendment at Faculty Senate with these changes.
 - [Motion to Senate](#)
- **Graduate School AI policy**
 - Codification changes
 - [Motion to Senate](#)
- **Curriculum Standards Recommendations ([folder with documents](#))**
 - Certificate description and residency requirements
 - [Drafted new language for the catalog](#)
 - [Current catalog language](#)
 - Legal counsel has stated that the certificate does not need to be awarded if the student does not complete any coursework at UNC.
 - The necessary language is already included in the catalog.
 - Adding a statement such as "Student must be enrolled at UNC to apply for a certificate" could improve clarity.
 - Something to consider is whether paying for continuous enrollment implies active student status.
 - Does enrollment automatically define someone as a student?
 - A glossary defining "student" would be helpful for consistency.
 - Remove the fourth bullet point "A minimum of 6 credit hours must be taken at UNC" and replace it with "Earn a minimum cumulative GPA of 2.00 in certificate courses, whether taken at UNC or transferred to UNC from any institution. Certain certificate programs may have additional requirements (e.g., a UNC cumulative grade point average of at least 3.00)."
 - It was noted that current language includes a GPA requirement, how would that affect transfer students?
 - Language about GPA will be included in new language
 - The 2.0 requirement will not be impacted by transfer credits.
 - What about pass/fail courses brought in?
 - The certificate program language will need revisions for clarity.
 - The use of "program" seems to be confusing and "certificate courses" was suggested.
 - If a 2.0 GPA is required, there may be caveat language needed.
 - If all credits for a certificate are transferred in, the student will not have a GPA at UNC.
 - If a transferred course does not meet the 2.0 GPA requirement, the student would need to retake the course which can create complications.
 - Would it be simpler to implement a system rule to check for a 2.0 GPA in certificate courses?
 - Students must be enrolled to meet residency requirements.
 - Leatherman is opposed to allowing transfer credits in for certificates with no GPA.
 - If we accept full transfer credits, we should accept the GPA from their institution

- CSU does not specify that their GPA must come from CSU courses - How would they implement their overall GPA including transfer credits?
 - Couch can reach out to the CSU registrar for clarification.
 - Is there an issue with counting the GPA from transfer credits?
 - If a GPA requirement is necessary and the registrar can track transferred GPAs, implementation may be possible.
 - The committee should consider the meaning and rigor of certificates.
- **NHS proposal for Undergraduate Grader** ([folder with documents](#))
 - [NHS proposal for Undergraduate Grader](#)

New Business on hold

- **Building Catalog template and review of concentrations**
 - Newman is still working on this and will submit a draft for feedback once ready.
- **General Education Foundation Skills Credential (i.e., LAC “badge”)**
 - [CDHE recommendation](#)

Unfinished Business on hold

- **Graduate Student Full-time vs. Part-time Status**
- **Academic Calendar: Fall Break**
 - [Comparison of CO Universities terms](#)
- **University Libraries Unit Organization**
 - [UL Proposed Organization](#)

Comments to the Good of the Order

Adjournment 3:39pm

Harmony Newman
Chair