

SENATE ACTION FORM

No. 1266

Subject: Affiliate Faculty Proposal

Reference to Senate Minutes dated: 11/25/24

Senate Action

MOTION: Adopt the changes to board policy outlined below.

VOTE: Approved unanimously by voice vote

Response requested:

_____ Approval for placement in University Catalog, Undergraduate and Graduate

_____ Approval for placement in University Regulations

_____ ☒ Recommendation to Board for placement in Board Policy Manual

_____ None (sent as information item)

_____ Other action requested/comments:



Faculty Senate Chair

11/26/2024

Date

* * * * *

Administrative review of Senate action (unnecessary for information items):

_____ Reviewed by **VPAA/Provost**. Check _____ if comments are attached.

_____ Reviewed by **General Counsel**. Check _____ if comments are attached.

Presidential action:

_____ Approve _____ Reject _____ Return to Senate for discussion/modification (comments attached)

President/Designated Administrative Officer

Date

Date of Board approval (if applicable): _____

**PLEASE RETURN SIGNED ORIGINAL AND ATTACHMENT TO THE FACULTY SENATE OFFICE, CARTER HALL
2004, BOX 75.**

Faculty.Senate@unco.edu

FACULTY SENATE POLICY PROPOSAL/MOTION

Subject: Affiliate Faculty Proposal
Originator/Date: FWC, 10/10/2024

Placement(s): Board policy 2-3-304(1)

Reviewed by FWC 10/10/2024-11/20/2024
FWC sent to CC on 11/20/2024
Reviewed by CC on 11/20/2024 and returned to FWC on 11/20/2024
FWC sent to Faculty Senate on 11/25/2024

Motion: Adopt the changes to board policy outlined below

Purpose/Rationale:

I. The COM requested consideration of changes to BP 2-3-305 Academic Titles (see accompanying senate action). Among those changes was the creation of a new type of Affiliate Faculty position for which compensation will be provided. Existing Affiliate Faculty policy does not allow compensation for these personnel "under normal circumstances". These recommended policy changes remedy the current policy conflicts as follows:

1. Compensation may be provided with the approval of the CAO or their designee.
2. Recommendations for the appointment of an affiliate faculty member that would include compensation shall be reviewed by the CAO or their designee.
3. Various changes in language that clarify and/or update to current BP language preferences.

Current Language:

From Board Policy Manual

2-3-304 Special Status Faculty.

2-3-304(1) Affiliate Faculty.

Affiliate ~~professorships-status~~ may be granted to University and non-University personnel who provide regular, recurring service to the University and/or its programs. ~~-Affiliate faculty members~~professors normally ~~provide these services without salary compensation and~~ serve only within their areas of expertise. ~~Compensation may be provided with the approval of the CAO.~~ All affiliate ~~professors-faculty members~~ must ~~be demonstrably qualified with~~show evidence of experience, skills, and/or other qualifications that enable them to provide the services required by the University. ~~Services may include, but are not limited to: teaching of a course within one's area of specialty, and supervision of interns from the University to provide direct experience to students.~~The affiliate ~~professor~~faculty member functions under the authority of the appropriate ~~department/school/program area~~unit and in conjunction with the faculty therein.

Each affiliate ~~professor-faculty member~~ must be approved by the ~~department chair or by the school director/unit leader or their designee if they are in the relevant discipline or their designee if not,~~ and the dean of the college. The affiliate ~~professor-faculty member~~ will then exercise their particular task under the authority of the appropriate

~~department/school/program/unit area~~ and in conjunction with the faculty therein.

~~While realizing that services of significant proportions are continually delivered by individuals to the University, a~~ Affiliate professors-faculty members are individuals whose services are regular and recurring. These services may include, but are not limited to: teaching of a course within one's area of specialty, supervision of interns from the University to provide direct experience to students, etc.

~~Affiliate Under normal circumstances, affiliate professors-faculty members who receive will receive no salary compensation for services provided to the University except that with the approval of the CAO, non-University personnel~~ may be paid an honorarium and/or travel expenses.

Following are guidelines for the recommendation, ~~and~~ selection, and approval of affiliate ~~professors~~ faculty members:

- (a) The recommendation shall be initiated by the relevant unit leader in consultation with the program area faculty and department chair or by the school director, if they are in the relevant discipline or their designee if not, and the dean of the college. Each recommendation shall delineate the qualifications, experience, and/or skills of the candidate, the specific service to be provided, salary compensation (if any), and terms and conditions of the appointment.
- (b) The recommended affiliate faculty member will shall complete all required documents.
- (c) Recommendations that include requested compensation shall be reviewed by the CAO or their designee to ensure pay equity consistency with existing faculty compensation practices.
- ~~(b)~~ (d) The recommendation shall be approved, or not approved denied, by the CAO or their designee designee.
- ~~(c) The affiliate professor appointment form shall be signed by the individual and appropriate University officers.~~
- ~~(d) The names of affiliate professors-faculty members will shall~~ appear in University catalogues.
- (e)

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2-3-304 Special Status Faculty.

2-3-304(1) Affiliate Faculty.

Affiliate status may be granted to University and non-University personnel who provide regular, recurring service to the University and/or its programs. Affiliate faculty members normally serve only within their areas of expertise. Compensation may be provided with the approval of the CAO. All affiliate faculty members must show evidence of experience, skills, and/or other qualifications that enable them to provide the services required by the University. The affiliate faculty member functions under the authority of the appropriate unit and in conjunction with the faculty therein.

Each affiliate faculty member must be approved by the unit leader or their designee and the dean of the college. The affiliate faculty member will then exercise their particular task under the authority of the appropriate unit and in conjunction with the faculty therein.

Affiliate faculty members are individuals whose services are regular and recurring. These services may include, but are not limited to: teaching of a course within one's area of specialty, supervision of interns from the University to provide direct experience to students, etc.

Affiliate faculty members may be paid an honorarium and/or travel expenses.

Following are guidelines for the recommendation, selection, and approval of affiliate faculty members:

- (a) The recommendation shall be initiated by the relevant unit leader in consultation with the program area faculty and the dean of the college. Each recommendation shall delineate the qualifications, experience, and/or skills of the candidate, the specific service to be provided, compensation (if any), and terms and conditions of the appointment.
- (b) The recommended affiliate faculty member shall complete all required documents.
- (c) Recommendations that include requested compensation shall be reviewed by the CAO or their designee to ensure consistency with existing faculty compensation practices.
- (d) The recommendation shall be approved or denied by the CAO or their designee.
- (e) The names of affiliate faculty members shall appear in University catalogues.