



Lockout/Tagout Checklist

INSPECTION CHECKLIST FOR CONTROL OF HAZARDOUS ENERGY				
Employee Name:				
Equipment:		Date:		
Procedure:		Location:		
Hazardous Energies Involved: a) Electrical Voltage: _____ b) Chemical _____ c) Pressure (pneumatic/hydraulic) _____ d) Vacuum _____ e) Thermal: High Temp: _____ Cryogenics: _____		f) Ionizing Radiation _____ g) Non-Ionizing Radiation: Ultraviolet _____ Infrared _____ RF/Microwave _____ Laser _____ Magnetic Fields _____ h) Stored _____ i) Mechanical _____		
Procedural Steps		YES	NO	Comments
TO LOCK OUT THE EQUIPMENT				
1. Notified affected employees and/or outside contractors of LOTO.				
2. Identified all power disconnect points: _____ # of _____				
3. Stopped or powered down equipment.				
4. Isolated equipment from all hazardous energies sources. Number of isolation points: _____				
5. Applied device(s) energy isolating device locked in OFF position.				
6. Attached LOTO Tag to Lock.				
7. Dissipated, drained, or safely released stored or residual energy.				
8. Blocked mechanical parts or removed mechanical links.				
9. Attempted to re-start machinery or re-energize equipment through normal means. Returned switch to OFF position.				
10. Verified no hazardous energies present or isolated. Identify test equipment/meters. _____				
TO RE-ENERGIZE THE EQUIPMENT				
1. Inspected work zone to ensure it is clear of equipment, workers, tools and test equipment.				
2. Unlocked and removed any blocking devices and replaced mechanical linkages.				
3. Repositioned safety valve(s) left open to prevent re-buildup of pressure.				
4. Checked all guarding and safety controls properly replaced.				
5. Warned workers to stay clear of area.				
6. Removed all locks and tags from energy control points.				
7. Verified area clear of personnel.				
8. Restarted/re-energized equipment.				
9. Notified Affected Employees and/or contractors LOTO completed.				