



COVID Guidance for Outdoor Events



Event Name:		Event Date:	
Event Location:			
REQUIREMENT		ACTION TAKEN	
1	Encourage attendees to stay home if sick or exhibiting COVID-19 symptoms. Consider screening attendees for fever, symptoms, or exposures before or at their arrival.		
2	Encourage attendees who have been in close contact with a person suspected or confirmed to have COVID-19 (generally within 6 feet for at least 15 minutes, depending on the level of exposure) to stay home and self-quarantine.		
3	Encourage frequent handwashing.		
4	Attendees should refrain from mixing and mingling with others not in their household during events as much as possible.		
5	Attendees should maintain at least 6 feet of physical distancing from others as much as possible.		
6	Attendees must wear face coverings unless doing so would inhibit the individual's health, in which case reasonable accommodations should be pursued to maintain the safety and health of all parties.		



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Conference and
Event Services

7	Populations at higher risk for severe COVID-19 should consider additional protections or staying home during this time per CDPHE guidance (Click here for the link to see who is considered higher risk).	
8	Encourage remote participation whenever possible.	
9	Identify COVID capacity for the event.	
10	Ensure adequate cleaning and disinfecting supplies and protocol established.	
11	Access to public restrooms, drinkable water sources.	
12	Provide drawing of participant traffic flow and circulation to ensure maximum space for social distancing.	
13	Describe how you will maintain the group's size and ensure its capacity/integrity (joining/leaving the group unnoticed).	

Submitted by:

Date:

Reviewed by:

Date: