



UNITE
Understanding & Navigating
Inclusion Through Education

POSITION TITLE: The Understanding & Navigating Inclusion Through Education (UNITE) Graduate Assistantship

SUPERVISOR TITLE: UNITE Committee Chair & Director of The Gender & Sexuality Resource Center (GSRC)

The UNITE Mission

The UNITE program gives students, faculty, and staff the opportunity to begin or continue conversations in relation to social justice and inclusion across a broad range of identities. By attending the UNITE series, participants will reflect on their own identities, engage in critical dialogues, and identify actions for advocacy to improve campus culture and build community.

The UNITE Purpose & Vision:

The purpose of the UNITE program is to give students, faculty, and staff the space to learn more about social justice and identities that have been traditionally marginalized in Western society. Our vision is to create a campus community in which participants will be empowered to reflect on self and systems, developing awareness of how identity and power dynamics inform cycles of oppression and how individuals can act as change agents to create a more equitable and just society.

DUTIES & RESPONSIBILITIES:

- Assist in facilitating, creating, and adjusting UNITE workshops
- Coordinate logistics for leadership and organization of UNITE program
- Develop initiatives to increase involvement and adapt for needs of campus community
- Build & maintain connections with campus partners for mutually beneficial networks dedicated to social justice and improving student experience at UNC
- Lead outreach efforts and coordinate creation of marketing materials
- Attend UNITE committee meetings for strategic planning and alignment of UNITE with Division of Diversity, Equity, & Inclusion educational priorities
- Schedule UNITE workshops and plan events
- Create assessment materials for workshops and the UNITE program as a whole, integrating feedback from participants and committee members
- Track and analyze program data for communication with stakeholders
- Supervise UNITE student coordinators and volunteers
- Provide responsive services, resources, and referrals for UNITE participants
- Other duties as assigned

LEARNING OUTCOMES:

As a result of successful completion of the Understanding & Navigating Inclusion Through Education Graduate Assistantship, the student will:

- Model responsive techniques for working with students related to issues of equity, inclusion, power, privilege, oppression, and social justice
- Demonstrate advising and helping skills related to facilitating group decision-making and goal-setting
- Learn how to effectively evaluate program needs and adapt to ongoing feedback
- Apply advanced leadership skills pertaining to motivating, influencing, and empowering others to contribute to a culture oriented around diversity, equity, and inclusion at UNC
- Create structures, initiatives, and relationships dedicated to best practices of equity and inclusion education
- Articulate their own professional responsibilities and skills as they pertain to future vocational and career aspirations in the form of a resume, cv, or job-specific document

QUALIFICATIONS:

- Earned a Bachelor's degree
- Enrollment at the University of Northern Colorado in a graduate program
- Strong facilitation skills
- Detail oriented with initiative to be able to work independently
- Previous leadership or programming experience
- A commitment to diversity, equity, inclusion, and social justice education
- High degree of organization with strong administrative and communication skills
- A supportive and affirming attitude towards students, staff, faculty