



**Professional Education Council  
Minutes  
September 29, 2016  
McKee 282; 4:00-5:30 PM  
(Minutes approved by PEC, 10.27.16)**

Present: Todd Sundeen, Jeri Kraver, Brian Rose, Jennifer Mayer, Jennifer Krause, Courtney Luce, Kim Creasy, Mark Montemayor, Susan Thompson, Teresa Higgins (via conference phone), Ginny Huang

Absent: Wendy Adams, Suzette Youngs, Rob Powers

Guest: Charlie Warren (Licensure Officer)

**I. Welcome: Todd Sundeen, Chair**

**II. Introduction of 2016-2017 Members**

**III. Approval of 3.31.16 Minutes**

Mark Montemayor made a motion to approve the minutes; Jeri Kraver seconded the motion; motion unanimously approved.

**IV. Curriculum Review: NA**

**V. Old Business:**

**A. Course Syllabi Policy Statements Mock-up: Mark Montemayor**

The Course Syllabi Policy Statement is a document, created by Mark, which contains faculty syllabi information and guidelines. It would be helpful to have a compiled document for faculty which they could attach to their syllabi or copy and paste. Mark is pursuing a formal adoption of the document, will make minor tweaks. Tabled for the October meeting.

**B. Update: PEC Monthly Meetings – Bylaw Change: Mark Montemayor**

Tabled for the October meeting.

**C. Policy for Capping Methods Courses: Jeri Kraver (handout – Methods Cap Proposal)**

Multiple studies support the conclusion that smaller classes, capstone or otherwise, are conducive to the kinds of learning essential in a teaching methods

course. Students participate more in smaller classes and are more likely to interact with the instructor and their peers. Per Jeri, it would be ideal to cap such courses at 15 and be willing to settle for 18. It's a conversation worth having. Jeri will draft a brief statement and ask for a recommendation from PEC at the October meeting.

- D. Paid Subbing During Student Teaching: Ginny Huang  
Nothing concrete which Ginny can talk about at this time but the conversation will probably come back, again. The problem is a shortage of teachers so there has been some discussion about having student teachers paid for subbing. Nothing that PEC has to do at this point. Good idea to continue to think about it.
- D. Writing Proficiency Statement:  
Tabled for the October meeting.

## **VI. New Business:**

- A. PEC Vice-Chair Nomination/Election  
Susan Thompson made a motion to nominate Courtney Luce; Jeri Kraver seconded the motion; motion unanimously approved.
- B. 2016-2017 PEC Goals Development
- Look at what we can do for determining the differences between policies and practices.
  - Find a way that we can entice and make it important for our PEC partner school representatives to engage; make it relevant. Are the partner school representatives tasked with finding their own replacements?
  - Advocacy from fellow PEC representatives to make statements in support of initiatives; at the district level as well. Need to have a voice from the administrators. Standing agenda section – voices from the field.
  - Spot on CEBS website – highlight what's going on in PEC. What does this committee do?
  - Revisit PEC representation. Think about how we conduct business with the various internal bodies.
  - Reflective stance – different ways PEC parses out curriculum. Think about how PEC can review curriculum. Use subcommittees. Three audiences: External, internal, our committee.
- C. Background Check and Criminal History Discussion: Charlie Warren (University Licensure Officer)  
Two years ago Colorado Department of Education (CDE) made a decision to no longer supply information to us from fingerprint checks. We have been getting by with the students signing an Oath and Consent form. CDE sent email that the

Colorado Bureau of Investigation (CBI) fingerprint check is for the exclusive use of CDE for licensure. Last year UNC made the decision no longer allowing students who have a felony conviction to student teach. Every teacher prep and every school district is in the same boat trying to figure this out. It is the local school's responsibility to protect children in their schools and the institution's responsibility to protect the student and the institution's reputation. We are planning to begin using an in-state instant CBI background check.

Questions/Concerns:

Jeri Kraver: What if we run the checks ourselves?

Charlie Warren: There are many directions that we can go. Decisions will still need to be made considering the severity of felonies/ misdemeanors. We will need some participation from legal, parental and other knowledgeable voices. We will also help educate our partners and support the background checks done by the school districts. What is our responsibility in our advice to our students?

Courtney Luce: A black/white policy would be dangerous. There are situations where the districts will take our students who have felony backgrounds.

Susan Thompson: Our form doesn't give students the opportunity to explain.

Charlie Warren: How can PEC have a constructive conversation that takes us forward and leaves us in a place where we should be?

Jeri Kraver: Want to always support the student but we must know which districts are open to taking students who have felony backgrounds because this is a huge PR issue.

Todd Sundeen: PEC will continue this discussion in October and determine a recommendation.

**VII. Other: NA**

**VIII. PEC Vacancies (Non-voting, 1-year memberships)**

Secondary Partner School

Elementary Partner School

Undergraduate Student Representative

Graduate Student Representative

Undergraduate Council Representative

**IX. Adjournment**

Minutes submitted by Marsha Stewart