



UNIVERSITY OF NORTHERN COLORADO

**Professional Education Council
Minutes
September 27, 2018
McKee 282; 4:00-5:30 PM**

Present: Brian Rose, Kim Mahovsky, Scott Franklin, Donna Goodwin, Kim Creasy (proxy for Jennifer Krause), Charlie Warren, Ginny Huang, Jackie Davis, Maggie Berg (by phone, proxy for Courtney Luce)

Absent: Jennifer Krause, Jaimie McMullen, Collin Brooks, Wes Tuttle, Teresa Higgins

Guests: Stephanie Fanselow, Rosann Englebretson (by phone), Courtney Luce, Stan Trembach, Lynette Kerrigan, Mark Montemayor

I. Welcome: Brian Rose, Chair

- Brian started the meeting by having everyone present give a brief introduction of themselves.

II. Approval of 4.26.18 Minutes

- Donna motioned to approve as the only member present at the 4.26.18 meeting. One yes vote and the remaining abstained. Approved.

III. Old Business:

- This will be a standing item on the agenda. No old business for this meeting.

IV. New Business:

- Curriculum review:
 - MAT EEL program change: Rosann presented on the curriculum change. EDEL 303 has been an historical part of the program. The UG ELED program removed this course previously. The course is not a requirement by the state. The program is proposing to remove EDEL 303. There is no impact as no one else uses the course any longer. The credit will be added to EDEL 544, which increases program from 8 to 9 credits to reflect the full-time graduate load for students.
 - Kim C motions to approve, Maggie seconded.
 - Discussion: Maggie mentioned a concern with removing a health class from the program when there is a problem with obesity in America. Where is it

picked up? Rosann stated that EDEL 525 is still included, which includes Art, Music and PE. The current EDEL 303 course is about “How to write a health lesson plan”. Kim C mentioned that increasing the EDEL 544 credits to nine brings more consistency across programs.

- 8 approved, 0 opposed, 0 abstained. Motion approved.
- Secondary Pedagogy MAT: Stephanie presented the new program. This will be used to replace the Secondary Post Bac, which will be removed from the catalog in 2019-20.
 - There are two tracks – Secondary pedagogy, 36 credits and STEM, 31 credits.
 - Secondary Pedagogy has summer courses online, and then fall is in person with partner schools 36 credit hours; will utilize in-school teachers to participate. This is a hybrid program.
 - Kim C motioned, Jackie seconded
 - Discussion: Maggie – who takes up the ones not being focused on (Art, PE, Dance, etc.) There is a current K-12 Post Bac offering that will continue. Donna says they are looking at other options.
 - STEM is a longer time-period, but fewer credits at 31 credits and is for Math and Science. This is set-up for those currently working who are wanting a change, but need to continue to work.
 - Kim C states this is a great thing to give them an opportunity to work and obtain their degree at the same time. It is a good move.
 - 8 in favor, 0 opposed, 0 abstained. Motion approved.
- Secondary Post Bac: Ginny provided an update
 - During the process of reauthorization, a decision was made to remove the Secondary Post Bac program. State was okay with change. Secondary Post Bac will not be reauthorized. They have stopped accepting new students in the Secondary Post Bac program. They are currently waiting for the Secondary MAT approval. We are keeping the K-12 Post Bac program: Music, Art, PE, and Theatre. Dance has their own master’s program with licensure.
 - Maggie motions, Kim M seconded
 - 8 approve, 0 oppose, and 0 abstained. Motion approved.
- Elect vice-chair: we will table this to the next meeting, where we will hopefully have more of the quorum in attendance.
- Elect PEC rep for Faculty Senate/Academic Policies: we will table this to the next meeting, where we will hopefully have more of the quorum in attendance.

- Meeting day/time – will keep with Thursday of the 4th week. Some may want a time change. Brian/Cheryl will send out an email survey for times available on this day. This will be a remote vote.

- PEC By-laws
 - Purpose/Goals: What is our purpose, what are we convening to do. By-laws are in your folder.
 - Review and better identify our purpose and develop better process.
 - Example of responsibilities – item 6. Our job is not to necessarily approve curriculum content, but perhaps ensuring they have the appropriate items showing standards are met.
 - Come back next month with ideas for change, ideas, etc.
 - Ginny: if you look at board policy, PEC is the governing body to ensure integrity of licensure programs. Theoretically, the approval of everything here then goes to the CEBS Dean. Offering support to the example. Leave the content to the content experts, but pay more attention to ensure alignment for accreditation/reauthorization for standards are met. Take responsibility to help faculty understand how they should propose/generate programs to ensure they are aligned for accreditation. With reauthorization, we were tasked with reviewing matrices to demonstrate for accrediting body to know how we are aligning our programs to state requirements.
 - Homework for next meeting
 - Kim. M. can we enact changes to the by-laws? Yes. Membership has to agree.
 - Ginny – how can PEC turn the operational process to be aligned with the by-laws?
 - Are there any items that need additions/revisions? Make membership more familiar with the by-laws and ensure we are meeting the responsibility.
 - Corey- a change will require some outside influence. Think on your changes and make sure it is thoughtful. The accreditation process was probably the easiest it was every going to be, which was not that easy. This way we are set-up if we go for National accreditation again.
 - Matrices currently exist due to reauthorization. This would result in making simple changes to the current matrices, not re-doing.

- New CLD/ELL state standards:
 - A variety of different programs has been informed of the changes. It was decided to bring it to PEC and let the faculty help communicate. In June, the legislature determined that all initial licensure programs need to have six credits related to (CLD) ELL education standards. Because of the reauthorization, we are not held responsible for meeting standards immediately. Ginny thought we would have 4 years to comply if we just tell the reauthorization group that the plan is to meet the standards. This is not correct. According to CDE, the credits to meet the standards should be determined immediately. We have an exemption for this reauthorization, which does not mean we have 4 years. When possible, programs need to meet and determine changes as soon as possible. Ethically we are doing this for our students.

The state will have all the data already collected. They are looking at all teacher prep programs across the state. Students who join in 2019 without a change, they will be recorded as needing to do the training during renewal. We want our students to benefit from our change, so it needs to begin with 2019 entering students.

- It is being requested that the minutes discussing this change go to all programs distributed by PEC membership to their respective areas so that programs understand the implementation of this new requirement.
 - The preference is to focus on reauthorization and then focus on the changes needed. We need to demonstrate to the state, by using the matrix, to identify the courses and assignments that align with the 4 new standards and their sub-standards.
 - Mark asked – how do the students know that our program qualifies them for CLD requirements being met? Corey – CDE gets this information based on the program presented to CDE. Corey will be responsible to ensure that the new program information is provided to CDE. Charlie will be part of this.
 - Mark asked – will other programs require this in the future?
 - Charlie – a note that Adams 12 and DPS are under federal watch and will not review applicant's that do not have CLD. It would be under the best interest of the program to have these standards covered.
 - Mark also asked – what is the difference between state vs federal distinction? Federal ensures that states adhere to certain instructional guidelines. States can do that however they choose. The label is determined by the state, but federal is ensuring English Language learners and cultural diversity, is what the focus is on.
 - Would it benefit to tell students if they do not have to worry about it? Yes.
- New rules for praxis:
 - Lynette: CEBS decided in order to remain in compliance with authorization and Registrar rules, we will no longer allow exceptions for candidates who have not passed their Praxis exam by or prior to the due date for the student teaching application. This will be effective for student teaching placements in Fall 2019. This means students completing their checkpoint in Spring 2019 must have passed the praxis to be placed for Fall 2019 student teaching.
 - Corey – the reason behind it is, after analysis of who was given exceptions and who was not, it was determined that there was distinct bias on who received exceptions. This determined that we had to stop offering the exception. We determined how we could best serve our students; considering who is going in the field, what skills have they mastered to be there. It was unfair to the candidates to enter student teaching, but be unable to pass the test. The Registrar still marks that it is complete, but they have not successfully completed the exam so they cannot be licensed. Different programs will be impacted. Those programs will need to express the urgency of the importance of passing the exam to continue in their program. It will need to happen earlier and be in more detail. This brings up the question, how can we offer more services for test prep to our students?

- Charlie – test scores will automatically update to Banner as Praxis is completed. It will become a check box in DegreeWorks and must be completed. Graduate school does not currently use this and would like to hear from programs about the need of the check box. If you want it in DegreeWorks for graduate programs, send an email to Laura Hulseley to begin that conversation. She prefers to get direct program requests.
- Corey – if PEC ensures that programs get our students to a point where they are ready to be a teacher, then passing the licensure exam(s) is a natural piece of that. Seems that PEC could offer a resolution to graduate council that all licensure programs with the Praxis exam should include the check box. Perhaps this would suffice for Laura.
- Brian – we can make recommendations to programs, but cannot force them to move forward with the recommendation.
- Charlie – they want to hear from programs directly, which might be better than a directive from PEC.
- Corey – perhaps CEBS submits a request to PEC, who can then filter it out to the necessary departments.
- Ginny mentions that suggestions/recommendations in the past required this body to produce a written document and Eugene has to approve it. He can then take it to whatever body we want to take it to (i.e. graduate school). If recommendation is adopted then decision is made and then filtered back to PEC. Once implemented the CEBS office would be notified.
- Charlie is happy to assist with the written recommendation.
- Mark asked – when is it being recommended that students take their Praxis?
 - Kim C. states – recommendation is taking it prior to the first practicum experience instead of the semester before student teaching. This keeps them closer to their LAC (content) courses.
 - Charlie states – the Praxis exam should be done soon after the content has been taught so that students are better prepared.
- Other items from membership:
 - This is an area where your items that may not be on the agenda initially, can be discussed, time permitting.
 - Charlie – Fingerprint page on the CDE website has changed to the new process. Charlie is still learning the new process. This does not go into effect until October 31st. As students are going through student teaching, they must complete a new background check for CDE. There are specific locations for electronic fingerprinting. Greeley location is still to be determined. Tell students to hang on, it will be resolved.
 - Kim. M – what is cost?
 - Charlie –cost is \$49.50, but they will only have to do it once. We use to provide the background checks but it was determined that CDE could not utilize these. FBI told CDE they were out of compliance. Charlie will work on getting new process organized and try to get them to come back to

McKee as was done in the past. Students who completed the LDE program but never applied for the endorsement, they can no longer apply for the endorsement.

V. Reports:

- This area will provide time for reports from non-voting members. Different reps outside of voting members.

VI. PEC Vacancies:

- There are a few up for vote. If you know a rep for one of the non-voting openings, please ask them and bring it back to the membership.

Jackie moved to adjourn, Kim M seconded. All in favor.

Meeting adjourned

Minutes submitted by Cheryl Sparks