



**Professional Education Council
Minutes**

September 24, 2015

McKee 282; 4:00-5:30 PM

(Minutes approved by PEC, 10.22.15)

Present: Mark Montemayor, Chair; Suzette Youngs, Connie Stewart (representing K-12 PTEP/Art), Brian Rose, Susan Thompson, Val Middleton, Bette Rathe, Todd Sundeen, Wendy Adams, Ginny Huang, Teresa Higgins (via phone), Jeri Kraver

Absent: Robbyn Hess, Jennifer Krause

Guests: Vicky Stromberger, Lewis Jackson, Nancy Sileo, Shelly Ellerby, Stacy Sharp

I. Welcome: Mark Montemayor, PEC Chair

II. Introduction of 2015-2016 Members

III. Approval of 5.7.15 Minutes

Wendy Adams moved to approve minutes; Todd Sundeen seconded the motion; motion unanimously approved.

IV. PEC Vice-Chair Election

Todd Sundeen nominated and unanimously approved by PEC to serve as PEC's Vice-Chair, AY 2015-2016.

V. Curriculum Review:

A. Special Education Generalist Teacher Endorsement

Representative: Lewis Jackson

This program leads to recommendation for Colorado Department of Education's Special Education Generalist Teaching License/endorsement.

Valerie Middleton moved to approve the curriculum with the following amended language and program form corrections:

- Page 4 of curriculum packet entitled Special Education Generalist Teacher Endorsement – 1st paragraph/1st sentence should read:
The graduate level endorsement program for preparing teachers to work with students with special education needs at K-12 levels is designed for individuals who have already completed an approved teachers licensure program in early childhood or elementary/secondary education, and/or who have Master degrees in education or in an IDEA-designated related service profession.
- Curriculum Review Form-Program: Change Year to 2016; change Requested Term to Spring.

Susan Thompson seconded the motion; motion unanimously approved.

B. SES 403: Physical & Health Education for Elementary Teachers

Representatives: Ginny Huang/Nancy Sileo

It is the request of the undergraduate Elementary Education Program that the content of EDEL 303 Health Education housed in STE be incorporated into SES 403, which is 1 credit hour course in the Elementary Education program by the College of Natural and Health Sciences and the School of Sport and Exercise Science. The content of the two courses has substantial overlap. The existing Health Education course (EDEL 303) has units in physical activity and schoolwide health promotion (i.e., coordinated school health). These topics are both addressed in the current curriculum of SES 403 as well. The state also recently combined the K-12 physical education and health standards, therefore there is a natural overlap between the two content areas at the state level.

Following discussion Wendy Adams moved to table the curriculum and return to Sport & Exercise Sciences with requested revisions:

- Course Form: Fall 2015 needs to be changed to Fall 2016.
- SES 403 Syllabus - UNC University Policies need to be incorporated into the syllabus: <http://www.unco.edu/cebs/faculty/pec.html>.
- Objectives need to align with the InTASC, CAEP, and Colorado Teacher standards, as indicated in the course syllabus guidelines: <http://www.unco.edu/cebs/faculty/pec.html>
- SES 403 Syllabus - Student Learning Outcomes #3: Verb understand needs to be changed to either *identify* or *articulate*
- Standards need to be attached

Valerie Middleton seconded the motion; motion unanimously approved.

VI. Old Business:

A. Course Syllabi Policy Statements Mock-up: Mark Montemayor

Tabled – will discuss at the October 22 PEC meeting.

VII. New Business:

A. Curriculum Package Review: Shelly Ellerby, Stacy Sharp/Registrar's Office (handout)

Discussed Curriculum Review Process: Common Issues and Tips

B. Writing Proficiency: Nancy Sileo/Vicky Stromberger

Tabled – will discuss at the October 22 PEC meeting.

C. PEC Monthly Meetings: Bylaw Change

Tabled – will discuss at the October 22 PEC meeting.

VIII. Other:

A. Policy for Capping Methods Courses: Jeri Kraver

Tabled – will discuss at the October 22 PEC meeting.

B. Discussion of PEC Vacancies (Non-voting, 1-year memberships) – send email to Marsha

- Secondary Partner School
- Elementary Partner School
- Undergraduate Student Representative

- Graduate Student Representative
- Undergraduate Council Representative
- Graduate Council Representative

IX. Adjournment

PEC Meeting Schedule

September 24	(deadline for receipt of curriculum: 9/17)
October 22	(deadline for receipt of curriculum: 10/15)
October 29	(deadline for receipt of curriculum: 10/22)
November 19	(deadline for receipt of curriculum: 11/12)
December 3	*(deadline for receipt of curriculum: 11/30)
January 28	(deadline for receipt of curriculum: 1/21)
February 25	(deadline for receipt of curriculum: 2/18)
March 31	(deadline for receipt of curriculum: 3/24)
April 28	(deadline for receipt of curriculum: 4/21)
May 5	*(deadline for receipt of curriculum: 5/2)

All meetings will be held in McKee 282, 4:00-5:30 PM.