



**Professional Education Council  
Minutes**

**January 29, 2015**

**McKee 282; 4:00-5:30 PM**

*(Minutes approved by PEC, 2.26.15)*

Present: Margo Barnhart, Kaileigh Bonner, Michelle Scallon, Jason Byrnes, Stephanie Fanselow, Jenni Harding-DeKam, Jennifer Krause, Jeri Kraver, Melitta Wagner-Heaston, Todd Sundeen, Ginny Huang, Kevin Slivka, Robyn Hess, Wendy Adams, Val Middleton, Bette Rathe

Absent: Mark Thompson, Mark Montemayor, Teresa Higgins, Susan Thompson

Guests: Vicky Stromberger

**I. Welcome**

Margo Barnhart introduced Kevin Slivka and Kaileigh Bonner (ELED/German major).

**II. Approval of 12.4.14 Minutes**

Melitta Wagner-Heaston made a motion to approve the minutes; Jeri Kraver seconded the motion; motion unanimously approved.

**III. Curriculum Review:**

School of Teacher Education

Representative: Vicky Stromberger

**A. Early Childhood B.A. – Teacher Education Emphasis (Birth-Grade 3)**

Todd Sundeen made a motion to approve the curriculum; Kevin Slivka seconded the motion. Following discussion, an addendum was made to Todd Sundeen's motion: PEC requested that page two of the curriculum review form be filled out and forwarded to Marsha Stewart for placement in the Registrar's depository. The addendum was unanimously approved by PEC.

**B. Early Childhood B.A. – Teacher Education Emphasis (Birth-Grade 3) at the Center for Urban Education**

Robyn Hess made a motion to approve the curriculum; Jeri Kraver seconded the motion. Following discussion, an addendum was made to Robyn Hess' motion: PEC requested that the year on the Curriculum Review Form be changed from 2014 to 2015 (page 1) and that page two be filled out. The addendum was unanimously approved.

School of Art & Design

Representative: Kevin Slivka

**A. ART 648: Art and the Exceptional Student (New Minor Course – Graduate)**

Wendy Adams made a motion to approve the curriculum; Jeri Kraver seconded the motion; no discussion; motion unanimously approved.

## School of Teacher Education

Representative: Ginny Huang

### A. Secondary Education, Post Baccalaureate Licensure Program: Chinese

Representative: Ginny Huang

Melitta Wagner-Heaston made a motion to approve the curriculum; Jeri Kraver seconded the motion. Discussion: Undergraduate licensure in Chinese will be coming to PEC. UNC will be the first institution in Colorado to have that licensure. PEC requested that page two of the Curriculum Review Form be filled out. The motion was unanimously approved.

## IV. Old Business

- Course Syllabi Guidelines: Ginny Huang  
<http://www.unco.edu/cebs/faculty/pec.html>  
Ginny reviewed the Course Syllabus Guidelines document (1.29.15):
  - Course Goals with Learning Objectives/Outcomes
    - Sample Syllabus
    - Syllabus Guide
    - Professional Standards
    - Inclusivity Statement

PEC requested the following:

- Good sample syllabus
- Wording change in the inclusivity statement
- Inclusion of liability statement for unpaid field experience

Ginny will include PEC's requests in the Course Syllabi Guidelines document and bring back to the February 26<sup>th</sup> meeting for further discussion and approval.

- PLACE/PRAXIS Update/Continued Discussion  
Questions/Comments (copy of letter sent to Teacher Education Faculty, 12.15.14, and provided to PEC).  
PEC continued the discussion regarding the program selection of PLACE/PRAXIS. Wendy Adams asked if a curricular change would need to be made if it was decided that the PLACE would no longer be used in the science programs. It was pointed out that the catalog states either the PLACE or PRAXIS may be used which was referred to as a blanket statement. The PLACE/PRAXIS discussion will continue at the February meeting.

## V. New Business:

- GPA Degree Works: Ginny Huang/Vicky Stromberger  
PEC discussed the lack of catalog language regarding the accumulative GPA requirement which, per Ginny Huang, is causing quality concerns due to the implementation of Degree Works. UNC used to have a GPA requirement for the Teacher Education program. Several years ago the graduation GPA was removed from the catalog. Currently, different programs have different GPA requirements. Ginny feels it's important to add the GPA requirement back into the catalog. Ginny requested a recommendation from PEC as to whether or not one GPA should be listed in the catalog and, if so, what that GPA should be. When GPAs shifted from courses to program, the GPAs were dropped. Without a minimum GPA students can graduate with less than a 2.5. Per Ginny, it worked better when there was a minimum GPA across the board

(Secondary and K-12 GPA was 2.5; Elementary GPA was 3.0). Wendy Adams: Will the program need to add a minimum GPA if it doesn't list one? Ginny: Thinks Degree Works will catch it. Physics does not have a minimum GPA in the catalog – go along with the university GPA. Ginny will check on this. Jennifer Krause: PTEP not included in any of the program's calculations. Should it be? Ginny will ask about the technical part. Ginny: We have to decide whether or not we need to put a GPA into the catalog. Vicky: If 2.5 GPA were listed in the PTEP section the student couldn't graduate with less than a 2.5 GPA. Jason Byrnes: It's a curricular decision and needs to be in the catalog. Melitta Wagner-Heaston: Is this truly a PEC decision or should it go through the CEBS? Ginny: Not sure. Just need to know if it's a CEBS decision. Different programs have different GPA requirements. Jason: Use to have the minimum GPA in the catalog. It disappeared. PEC did not vote on that action. We do want to have a minimum GPA in the catalog like we used to. Need to get the paperwork going; will have to do it for every degree that's offered in the program. Jenni Harding-DeKam: Have it as a prerequisite for student teaching; can do a 3.0 before a student comes into the program. Ginny: Minimum GPA: 2.5 for secondary and K-12; 3.0 for elementary. Program areas can require above that. Ginny will work within this parameter and bring back information to the group in February.

## **VI. Other**

- Jeri: Topic for discussion: Step coordinating committee brought up a question about class size. Methods classes sometimes have large numbers. Eugene suggested that PEC come up with a statement about how to cap methods courses. Minimum/maximum number required. PEC will discuss this topic at the February meeting.
- Susan Thompson requested a PEC replacement for her the remainder of spring semester. Marsha agreed to check with Hasan Zaghawan or Kathy O'Neil. PEC gave their approval.

## **VII. Adjournment**

Meeting adjourned.

### **PEC Meeting Schedule**

January 29	(deadline for receipt of curriculum: 1/22)
February 26	(deadline for receipt of curriculum: 2/19)
April 2	(deadline for receipt of curriculum: 3/26)
April 30	(deadline for receipt of curriculum: 4/23)
May 7	(deadline for receipt of curriculum: 4/30)

*All meetings will be held in McKee 282, 4:00-5:30 PM.*