



**Concurrent Enrollment
Educator Qualification
Stipend Application**

**2018/19 Academic Year
Preferred Application Deadline:
September 30, 2018**

Application Instructions for Concurrent Enrollment Educator Qualification Stipend

The Colorado Center for Rural Education and the Colorado Department of Higher Education to encourage talented K-12 educators in rural Colorado school districts to pursue the necessary qualifications to teach concurrent enrollment courses. The value of the stipend is up to \$6,000 for completion of an approved program offered by one of Colorado's institutions of higher education. If selected as a Concurrent Enrollment Educator Qualification Scholar, the recipient will receive half the stipend at the start of the program (first \$3,000) and the remaining half (second \$3,000) after successfully completing the program and is fully qualified to teach concurrent enrollment courses.

Eligible Applicants Must Meet the Following Criteria:

1. Evidence of full admission to a program at one of Colorado's institutions of higher education with a plan of study that includes the necessary coursework to fulfill the [qualifications of college faculty](#) (e.g., copy of official admission letter from the Graduate School).
2. Provide a written timeline for program completion. Normally this is within three years of starting the program.
3. Prepare a written statement summarizing the applicant's commitment to quality rural education and the expected value to be added to the applicant's school district upon completion of the program.
4. Provide letters of recommendation and endorsement from the applicant's school principal and district superintendent delineating how this qualification will benefit the school/district.
5. Commitment to complete a Master's degree, if the applicant does not already hold this degree, which is required to teach concurrent enrollment classes.
6. Commitment to teach concurrent enrollment classes in a Colorado rural school district for a minimum of three years. Applicants awarded the Concurrent Enrollment Educator Qualification Stipend will be required to sign a promissory note.

Preference will be given to applicants who meet these requirements:

- Willingness to teach concurrent enrollment classes in one of the rural school districts (especially small rural school districts with less than 1000 students) that are located 50 miles or more from major metropolitan areas and outside of the Front-Range region of Colorado.

Definition of Colorado Rural School District: A Colorado school district is determined to be rural giving consideration to the size of the district, the distance from the nearest large urban/urbanized area, and having a student enrollment of 6,500 students or less. Small rural districts are those districts meeting these same criteria and having a student population of less than 1,000 students. For a complete list of rural school districts, please contact the Colorado Center for Rural Education.

Directions: Only complete applications will be accepted and can be (a) delivered by hand to UNC McKee Hall 282A; (b) mailed to UNC, Colorado Center for Rural Education, 501 20th Street, Campus Box 106, Greeley, CO 80639-0028; or (c) emailed to Dr. Valerie Sherman (Valerie.sherman@unco.edu). For more information, contact Dr. Sherman by phone (970.351.3061) or by email. More information about the Colorado Center for Rural Education CEEQ stipend can be found at www.unco.edu/colorado-center-for-rural-education. Incomplete applications will not be considered.

Application Requirements

1. Application Cover Sheet and Agreement Form (third page of this document).
2. Completed General Application form (fourth & fifth page of this document).
3. Proof of admission to a Colorado university approved Concurrent Enrollment Educator Qualification program.
4. Personal essay describing personal commitment to rural education and the expected value to be added to the school district and students in the rural community who will benefit from the expertise

of the educator completing the Concurrent Enrollment Educator Qualification program.

5. Letters from School District Superintendent and School Principal speaking to the applicant's potential and commitment to complete the Concurrent Enrollment Educator Qualification program.
6. Detailed written timeline for program completion.

Cover Sheet for Concurrent Enrollment Educator Qualification Stipend

Name (Last, First, MI):

Application Checklist

Checked by Student	All Must Be Attached and Completed Before Submitting to the Concurrent Enrollment Educator Qualification Selection Committee:	Checked by UNC Staff
<input type="checkbox"/>	Cover Sheet with Application Checklist and Agreement (this form)	<input type="checkbox"/>
<input type="checkbox"/>	Completed General Application form (two pages)	<input type="checkbox"/>
<input type="checkbox"/>	Two letters of recommendation from School Principal and District Superintendent (one letter is acceptable if the same individual holds both positions)	<input type="checkbox"/>
<input type="checkbox"/>	Typed response to essay question (see application requirements)	<input type="checkbox"/>
<input type="checkbox"/>	Typed Timeline for program completion	<input type="checkbox"/>
<input type="checkbox"/>	Official letter of admission from college that you will attend	<input type="checkbox"/>

Signature and Agreement

1. Should I receive the Concurrent Enrollment Educator Qualification Stipend, I am obligated to fulfill the requirements of the program to the best of my ability.
2. I give permission to Colorado Center for Rural Education to release this information to the Colorado Department of Higher Education, if required.
3. I give the University of Northern Colorado and the Colorado Department of Higher Education permission to publicize my Concurrent Enrollment Educator Qualification Stipend Award and post my photograph.
4. I understand that my Concurrent Enrollment Educator Qualification Stipend might affect other financial aid awards, and it is up to me to verify this by checking with the Financial Aid Office at my institution.
5. I certify by my signature that I have read and understood the information in this application and that it is complete and accurate.
6. I understand that the stipend will be distributed in two installments. The first installment of \$3000 at the start of program and the second installment of \$3000 after providing evidence of program completion.

Applicant's Signature Date
 (digital or scanned if sent electronically)

General Application for Concurrent Enrollment Educator Qualified Scholars

Name: Date:

Preferred Address:

City, State, Zip Code:

Preferred Phone: Alternate Phone:

Preferred e-mail: Alternate e-mail:

Name of School District:

School Name:

School Address:

City, State, Zip Code:

Teaching Assignment (grade levels and content field):

Name of College/University: Student ID#:

DEMOGRAPHICS

The Concurrent Enrollment Educator Qualification stipend program requires the following information:

Birth date: ____/____/____(DD/MM/YEAR) Gender (check one): M F

How would you describe yourself? (Check all that apply):

Ethnicity/Race(s):

- Hispanic or Latino
- Asian
- Native Hawaiian or Other Pacific Islander
- American Indian or Alaska Native
- Black or African American
- White

If you have not checked any of the above, please share how you self-identify yourself:

Are you a veteran? Y N

Do you have a qualified disability? Y N

General Application for Concurrent Enrollment Educator Qualified Scholars

ACADEMICS:

In what field of study did you receive your bachelor’s degree?

Colorado teaching license endorsement area(s)

Do you already have a master’s degree?

If so, in what area?

In order to teach concurrent enrollment courses (i.e., dual enrollment classes), the teacher needs a Master’s degree and at least 18 graduate credits in the content area. For example, to be qualified to teach a dual enrolled math course, an individual must complete the 18 graduate credits in mathematics. The 18 credits may be part of the Master’s or the Master’s may be in another area from the 18 credits. In order to receive this stipend, applicants must already be accepted and enrolled in a qualified program leading to concurrent enrollment educator qualification.

In what Academic Program (College/Program name) did you enroll to meet the concurrent enrollment teaching qualifications?

What year and semester (Summer, Fall, Spring) do you plan to begin your program?

What year and semester do you plan to complete your program?