

COLORADO SUBSTITUTE STIPEND CHECKLIST

All documents are required to receive the Colorado Substitute Stipend processed through the University of Northern Colorado. See our [FAQ](#) for additional questions.

<https://www.unco.edu/colorado-center-for-rural-education/coloradosubstitutestipend.aspx#>

Substitute Certification Form

Page 1 - Independent Contractor Service Provider Information

(PRINT TO PDF TO SAVE)

- *Vendor= You*
- *If you selected Direct Deposit, continue to page 2*
- *If you selected Check Mailed, page 1 only*

Page 2 - Authorization Agreement for Automated Deposits

Voided check or bank letter

W-9 ***(PRINT TO PDF TO SAVE)***

NEW Substitute Authorization/License (As of January 1, 2020)

- <https://cool.randasolutions.com/Account/Login?ReturnUrl=%2F>

Don't forget to sign your documents!