# **RSO Guiding Document/Constitution TEMPLATE**

## UNC Requirements

RSOs are required to include the following information in their Guiding Document/Constitution. RSOs are required to include to following information in in their Guiding Documents:

1. Name
2. Purpose
3. Membership
4. Officers
5. Officer Selection and Removal
6. Advisor
7. Meetings
8. Amendments

(Please note that if your organization wishes to include additional information that is not listed above, feel free to add these articles following Article VIII.)

Some articles must include specific, verbatim language. If mandatory language is omitted or altered, your organization may not become an RSO. Mandatory and example language will be indicated by:

### Mandatory language is highlighted in yellow. It will look like this. You may not alter this text except to fill in the name of your organization. {Name of organization} indicates you can replace the bracketed text with your organization’s name. You do not need to keep the blue highlighting in your final document.

## ARTICLE I. NAME

*Article I. Name*

*The name of this organization is* ***(ENTER NAME HERE)****.*

## ARTICLE II. PURPOSE

*Article II. Purpose*

**Please paste your organization’s purpose here.**

*Please paste your organization’s name in the mandatory language below.*

**{Name of organization}** will abide by all University policies as well as local, state, and federal laws.

***ARTICLE III. MEMBERSHIP***

*Article III. Membership*

### Please paste your organization’s membership requirements and descriptions here.

*Please paste your organization’s name in the mandatory language below.*

### In accordance with the University's policy and established laws, the (Organization Name here) will not limit membership and participation in organizational activities based on race, religion, gender, age, national origin, disability, sexual orientation, gender identity, gender expression, military service, or political affiliation.

### Non-student membership will not exceed 49% of total membership and non-student members may not voting privileges or other formal decision-making authority.

## ARTICLE IV. OFFICER TITLES AND DUTIES

*Article IV. Officer Titles and Duties*

**Please paste Officer titles and duties here.**

**Required Language:** Non-student members may not serve in officer roles.

## ARTICLE IV. OFFICER SELECTION AND REMOVAL

*Article V. Officer Selection and Removal*

**Please paste your organization’s officer selection and removal process here.**

## ARTICLE VI. ADVISOR

*Article VI. Advisor*

**Please paste your organization’s advisor information here.**

## ARTICLE VII. MEETINGS

*Article VI. Meetings*

**Please paste your organization’s information about meetings here.**

## ARTICLE VIII. AMENDMENTS

*Article VIII. Amendment Procedure*

**Please paste your organization’s amendment procedures here.**