



**Equipment Usage Contract**

First and last name (preferred): \_\_\_\_\_

RSO or department: \_\_\_\_\_

E-mail (Bearmail address): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Equipment rented out (Check all that apply):

**Audio Equipment**

- Microphone cord
- Microphone stand
- (Portable Speakers w/monitor)
- Speaker cords (2, red/black)
- PA system power cable
- Auxiliary cable

**Other Equipment**

- HP Laptop Computer
- Extension cords (quantity \_\_\_\_\_ )
- Other equipment
- Jenga
- Bag toss set
- Other item (please describe)  
\_\_\_\_\_

**\*Please ensure all equipment is returned in good condition to the Office of Student Clubs & Organizations (University Center 2048, Greeley, CO 80631) following the event in which the equipment was in use.\***

By signing this contract, I acknowledge that the above equipment has an intrinsic value, and I agree to care for and exercise great caution to protect the equipment, provide diligent security for equipment, and return it in the same condition in which I received it. Loss of all or part of the equipment, whether by theft, direct fault, or any other reason will require replacement at my expense.

Signature: \_\_\_\_\_

Bear Number: \_\_\_\_\_

Date of check out: \_\_\_\_\_

Return Date: \_\_\_\_\_