



UNC

Office of Student
Organizations

Organization: UNC Mental Health League

Event: Mental Health Forum

Event Description: We invite the UNC community to join us for a night of poster presentations on mental health, light refreshments, and a speaker, Dr. Such And So, on the advancements of mental health in the last few years.

Total Expenses

Proposed Budget Total

\$ 998.69

Site	Cost	Notes
UNC Hall, Room 1000	\$0	Room is no cost to students, not in UC. Includes technology
Other		
Total	\$0	

Food	Cost	Vendor/Notes
Kroger Pepperoni Salami & Crackers Party Tray	4 x 12.99 = 51.96	priced from King Soopers
2L Sprite Lemon Lime Soda	3 x 1.67 = 5.01	Prices from King Soopers
Kroger Purified Water Mini Bottles	2 x 3.39 = 6.78	Priced from King Soopers
Bakery Fresh Goodness Chocolate Chip Cookies	2 x 10.49 = 20.98	Priced from King Soopers
Other		
Total	\$84.73	

Marketing	Cost	Vendor/Notes
Posters for Event	2 x 20 = \$40	Invoice from FedEx
Other		
Total	\$40	

Materials/Program Implementation	Cost	Vendor/Notes
Kroger Home Sense Designer Plates	2 x 2.59 = 5.18	Priced from King Soopers
Kroger Home Sense Elegant Plastic Dinnerware Sets	2 x 4.00 = 8.00	Priced from King Soopers
Check This Out... Napkins	0.79	Priced from King Soopers
Kroger Home Sense Plastic Cups	9.99	Priced from King Soopers
Posters 36' x 48'	5 x 80 = 400	Invoice from FedEx (for research presentations)
Speaker Fees	\$300	Invoice from Dr. Such and So
Bulletin Cork Board rentals	5 x 30 = 150	Invoice from Capital Exhibits (used for hanging posters)
Other	\$873.96	

*Take note that every item has the exact name from the vendor

*Every item discusses how the item was priced and from whom

*The cost accounts for the number of units of each item that the is proposed to be purchased

*Total Marketing costs do not exceed more than 10% of total proposed budget

*The budget details EVERY item that is planned to be purchased.