



## Classified Staff Council



*"Learn to enjoy every minute of your life. Be happy now. Don't wait for something outside yourself to make you happy in the future. Think how really precious is the time you have to spend, whether it is at work or with your family. Every minute should be enjoyed and savored." - Earl Nightingale*

### UPCOMING EVENTS

#### Friends of the UNC Libraries Book Sale

2/6/2019

9:00 am—5:00 pm

A wide variety of books and music will be available for sale. Only cash and checks are accepted. Proceeds benefit University Libraries projects and events.

**Location:** Michener Library. For more info, contact Debra Kinzer at 970-351-2640 or [debra.kinzer@unco.edu](mailto:debra.kinzer@unco.edu)

#### Classified Staff Council Meeting

2/13/2019

8:15 am—9:45 am

We cordially invite anyone to attend our next scheduled CSC meeting. We are looking to fill out our team of council members and would love to have you join our Council.

**Location:** Candelaria 1100. For more info, email Heidi Romero at [Heidi.romero@unco.edu](mailto:Heidi.romero@unco.edu) or call 970-351-4714.

#### Finance and Administration Institute, Day 1

2/13/2019

8:30 am—12:15 pm

This training will provide a high level overview of some finance & administration areas including purchasing & contracts, budgets & accounting processes. Seating is limited.

**Location:** University Center. For more info and registration, contact John Chaplain at 970-351-2040 or [purchasing@unco.edu](mailto:purchasing@unco.edu)

#### First Time Homebuying: Where to Start

2/19/2019

5:30 pm—7:30 pm

PASC is proud to partner with a local real estate professional to offer this informative workshop to anyone who is interested in home ownership.

**Location:** Kepner Hall 2035. For more info, contact Chad Podja at 970-351-1129 or [chad.podja@unco.edu](mailto:chad.podja@unco.edu)

#### Microsoft OneDrive, Best Practices, Tips and Tricks

2/20/2019

10:00 am—11:00 am

We will cover features such as syncing documents, accessing documents from multiple devices, as well as ways to use OneDrive to collaborate with others. This will be an interactive session, so please feel free to bring your laptop. Computers will be available for those without laptops.

**Location:** MICH L012. For more info, contact CETL at 970-351-2885 or [ctl@unco.edu](mailto:ctl@unco.edu)

#### Finance and Administration Institute, Day 2

2/20/2019

8:30 am—12:15 pm

This training will provide a deep dive into the purchasing and contract policies, identifying how to make purchases both on and off campus. Additional reporting will be covered along with additional accounting information. Seating is limited.

**Location:** University Center. For more info and registration, contact John Chaplain at 970-351-2040 or [purchasing@unco.edu](mailto:purchasing@unco.edu)

#### Finance and Administration Institute, Day 3

2/27/2019

8:30 am—12:30 pm

This training will present topics by the Information Management and Technology area, to include Banner, IMT Security and other technology topics. Seating is limited.

**Location:** University Center. For more info and registration, contact John Chaplain at 970-351-2040 or [purchasing@unco.edu](mailto:purchasing@unco.edu)

Please check the UNC Calendar for more valuable training opportunities and events at <https://calendar.unco.edu/>

### OUTDOOR PURSUITS PROGRAMS

TRIPS/EVENTS	DATE	FEE
Climbing Shuttle at Movement Den	2/1/2019	\$10
Ski/Board Lessons at Snowy Range	2/2/2019	\$70
Winter Park Cabin Retreat	2/8-2/10/2019	\$250
Cross Country Skiing at Breckenridge	2/9/2019	\$65
Yurt Trip	2/22-2/24/2019	\$60
Ice Fishing at Lake Dillon	2/23/2019	\$60

For more information, contact Coordinator Whitney Dyer at 351-GEAR or email the department at [outdoor.pursuits@unco.edu](mailto:outdoor.pursuits@unco.edu)

**\*NOTE:** The Gear Shop is a great resource for all UNC outdoor enthusiasts with all sorts of equipment available for rent by the day, weekend, or week. The Gear Shop staff are also available to help you plan your trip.

**All equipment rentals are free!** Reservations can be made by using the online reservation form or just come by the Gear Shop.

**Gear shop hours:** M&F 11 am—6 pm, T-Th 11 am—5 pm, Closed on University holidays and weekends.



# Workplace Culture Corner



Thank you very much to those of you who participated in the recent campus forums and feedback opportunities, including the 13 cost savings items and task forces. Our President was very transparent about the topics he and the President's Leadership Council (PLC) discussed on the cost savings items. (Your CSC Chair serves on the PLC and represents your voices.) Andy very seriously considered all the campus feedback. Classified Staff and others spoke, the President listened, and, as a result, he made changes to the original recommendations. Thank you again for speaking up! Your voices were heard, and changes are occurring accordingly! For more information on the final cost savings items, see this link: [https://www.unco.edu/president/pdf/web-Cost\\_savings\\_update-013019.pdf](https://www.unco.edu/president/pdf/web-Cost_savings_update-013019.pdf). Within the next week or so, all campus units will learn the specific percentages they must cut now that Andy has decided (after considering feedback) the outcome of the 13 cost savings items. As you may have heard, outsourcing of entire units, such as Custodial and Dining, to other companies is *no longer being considered*.

On Wednesday, February 13, 2019, Andy will speak and answer questions at the CSC meeting, which will be held from 8:15 to 9:45 a.m. in Candelaria Hall Room 1100.

On another important topic, the State and the University care about your health and are offering to Classified Staff up to \$240 per year for those who have state-sponsored health insurance and participate in CaféWell. Personally, I highly recommend to participate in CaféWell; it is an excellent and easy way to reduce your insurance premiums and get healthier! For more information, please see the article in this newsletter on CaféWell.

By Maggie Kinney, CSC Chair



## Upcoming Colorado PERA Meetings Schedule

### February 2019

*Colorado PERA offers a variety of meetings to members at various stages in their careers. It's your chance to hear about your benefits from those who know PERA best. Information about the different local meetings PERA offers is listed below:*

#### **FORT COLLINS**

*Hilton, 425 W. Prospect Road*

**Group Wkshp:** February 5, 4:30 pm

**Benefit Info:** February 27, 4:30 pm

#### **GREELEY**

*UNC University Center, 2045 10th Street*

**Retire Process Mtg:** February 11, 4:30 pm

**PERACare:** February 11, 6:30 pm

#### **LOVELAND**

*Thompson School District Boardroom*

*800 S Taft Ave., Room 128*

**Retire Process Mtg:** February 7, 4:30 pm

**PERACare:** February 7, 6:30 pm



Classified Staff Council is accepting applications for Professional Development Scholarships to aide in the cost of some of the registration fees for conferences Classified Staff wish to attend.

Applications are accepted on an ongoing basis and accessible on our [website](#).

All applications and supporting materials should be emailed to: [Classified-Staff.Council@unco.edu](mailto:Classified-Staff.Council@unco.edu)



## Commit to Health and Save Money

By completing activities designed to make you healthier and happier, you can earn up to \$240 per year toward your state-sponsored health insurance premiums for the next plan year. To earn your medical premium discounts for FY2019-20, you must earn **240 points** online in CaféWell by **June 15, 2019**.

### How Do I Earn My Annual \$240 Medical Premium Savings?

#### Participate in activities online by going to [Colorado.gov/Wellness](https://colorado.gov/Wellness)

Tell CaféWell about yourself and what's on your health wish list.

Start earning points in CaféWell by participating in healthy activities tailored to you. You get to decide when and how you participate. Some programs may be time sensitive and may not be available for the entire fiscal year, so be sure you check back often to take full advantage of the program.

Collect your monthly discount by completing activities by the annual deadline.

### New Hires

If you are a new hire in FY 2019-20, all you need to do is complete a health assessment in CaféWell by the end of the quarter that you are hired. When you do, you'll receive the monthly incentive for the rest of the current fiscal year (FY 2018-19). Then, you'll have the rest of the year to complete the required activities to earn your incentive next fiscal year (FY 2019-20).

Here are some examples of the programs you can participate in through CaféWell:

**Healthy Eating and Physical Fitness Activities for Weight Management:** Whether you want to get fit, lose weight, eat better, or run in your first marathon, the Commit to Health nutrition and fitness programs are personalized to help you stay focused on your goals.

**Benefit Management & Education:** Using CaféWell Concierge, a cutting-edge cognitive computing tool, you can ask specific questions to get information relevant to you, including how to make the most of your State of Colorado health resources. [Ask Concierge](#) about your benefit plan coverage, costs and available resources, and received personalized, immediate answers.

**Preventive Care & Wellness:** Taking your routine [health assessment](#), keeping up on your doctor and dental visits, and completing the appropriate preventative screenings, will help you stay healthy. Preventative screenings help uncover illness and diagnosis conditions where early detection can make a critical difference.

**Stress Management:** Research shows that stress often contributes to known and unknown health and wellness challenges. With these programs, you can participate in a stress assessment and/or find professional resources to help you devise a [stress management](#) approach that works best for you.

**Additional Activities and Programs:** The additional programs and activities offered to you, which may not count toward your reward balance, are available to you at no cost to help you meet your wellness goals. You may use any of the programs offered from your [Benefit Plan provider](#), or from [CaféWell](#) and our partners.

# Employee Recognition Banquet and Silent Auction

*PASC and CSC are soliciting donations of items or gift certificates for the silent auction held at the Employee Appreciation Dinner on March 5th, 2019. We would appreciate anyone who could donate an item for the silent auction to please go into the qualtrics link below to indicate the item description, value and contact information for the donor. All donations must be submitted by March 1st.*

*If you have any questions, please contact Pepper Mueller at x1393 or [pepper.mueller@unco.edu](mailto:pepper.mueller@unco.edu). We are happy to pick up donations from your office, please just indicate that in the survey link below.*

*Please see this link to register your donated item:*

[https://unco.co1.qualtrics.com/jfe/form/SV\\_eeBWxjRx3Xy9F1H](https://unco.co1.qualtrics.com/jfe/form/SV_eeBWxjRx3Xy9F1H)

**Our PizzaPalz are still selling like hot cakes!!  
Order some for your favorite students or staff members as holiday gifts today!**



These PizzaPalz cards sell for \$11 and you can present your card at any Old Chicago to purchase up to a \$25 pizza. They are available for special occasion gifts for all those hard-to-shop-for people on your list.

For more information or to purchase these cards, call Kristina Burton at 351-1973 or by email at [Kristina.burton@unco.edu](mailto:Kristina.burton@unco.edu)

**Each \$5.00 King Soopers gift card you purchase can be reloaded indefinitely and are very easy to load with funds at Checkout!**



**These funds can be used to buy groceries, gas, etc. for your own family, favorite student, or to give as gifts to your friends, family, and neighbors.**

*(King Soopers gift cards are accepted at most Kroger affiliated stores throughout the US, such as Kroger, Fred Meyer, Ralphs, Fry's Marketplace, Dillons, Smith's Food and Drug, City Market, Food 4 Less, Owen's and Loaf and Jug)*

For more information or to purchase these cards, call Kristina Burton at 351-1973 or by email at [Kristina.burton@unco.edu](mailto:Kristina.burton@unco.edu)



# 2/11-14/19 VALENTINE'S DAY HEART FOR BIG BONES COLLECTION DRIVE

**Classified Staff Council is collaborating with Big Bones Canine Rescue. Please drop off any listed items that you wish to donate, to:**

McKee 518  
Carter Hall 1002 Accounting



## Items needed:

- ♥ Laundry detergent
- ♥ Metal poop scoops (2 long handled parts)
- ♥ Pedigree wet and dry food (chicken for dry)
- ♥ Martingale collars (all sizes)
- ♥ Slip leashes 2 handled
- ♥ Kong leashes
- ♥ Metal trash bins

**February 11-14, 2019**

**8 am to 4 pm**

**For more information: Please contact Patty Chapman (12580) or Keyleigh Gurney (12807)**





*Valentine's Day is a wonderful opportunity to celebrate all of those people we love and care for, and money should not stay in the way of it.*

*Here are some Valentine's Day gift ideas that won't cost any money.*

- 1. Fill up the gas tank or take your loved one's car to a car wash as a wonderful surprise.*
- 2. Take a drive in the country and window-shop for your dream home together. Those dreams may become a reality sooner than you think.*
- 3. Bake some heart-shaped cookies or fudge: this one is really easy, and can be a thoughtful gift for your coworkers or neighbors.*
- 4. Create a list of "100 reasons I love you" and present it nicely wrapped and tied with a red or pink bow.*
- 5. Make heart-shaped cinnamon toast for your kids or grandkids.*
- 6. Share greeting cards that you made: these can be adorned with silk, hearts, pressed flowers, or a nice drawing by you, if you have the talent.*
- 7. Leave sweet notes in unexpected places. Suggestions include on the bathroom mirror, in the fridge, under a pillow, in a checkbook, or any other place you think they will come across it during the day.*
- 8. Have a picnic dinner in the living room for those you love. Make a fire in the fireplace and roast marshmallows afterwards.*
- 9. Send a care package to coworkers or loved ones far away, including candy, photos, love notes, game books, etc.*
- 10. Simply send an email or text to say "I'm thinking of you on this special day".*

*Enjoy your Valentine's Day!*