



AOYAMA GAKUIN UNIVERSITY (TOKYO)

Fact Sheet for Student Exchange Program 2020-21

General Information	
Office Dealing with Student Exchange Program	International Center 4-4-25 Shibuya, Shibuya-ku, Tokyo 150-8366 Phone: +81-3-3409-8462 Fax: +81-3-3409-7923
Contact Persons at Aoyama Campus	Inbound Exchange (Partner University students to AGU) Exchange Program Coordinator: Kana Sugahara (Ms.) Email: exchange@iec.aoyama.ac.jp Outbound Exchange (AGU students to Partner Universities) Study Abroad Coordinator: Daejin Sohn (Mr.) Email: j14255@aoyamagakuin.jp
Website	Inbound Exchange Program Website: http://web.iec.aoyama.ac.jp/english/index.html University Website: http://www.aoyama.ac.jp/ Aoyama Gakuin Website: https://www.aoyamagakuin.jp/
Academic Information	
Academic Calendar	<u>Spring 2020 (1st Semester)</u> End of March: Arrive in Tokyo / Dormitory Check-In End of March – Early April: Orientation week Early April – End of July: Classes End of July – Early August: Final Exam Period <u>Fall 2020 (2nd Semester)</u> Early September: Arrive in Tokyo / Dormitory Check-In Mid-September: Orientation week Mid-September – End of January: Classes End of January – Early February: Final Exam Period
Academic Departments	<u>Aoyama Campus</u> -Located in the heart of Tokyo (Shibuya, Tokyo) -7 Academic Departments: Literature; Education, Psychology & Human Studies; Economics; Law; Business; International Politics, Economics & Communication; Cultural and Creative Studies <u>Sagamihara Campus</u> -Located in Sagamihara city, Kanagawa Prefecture -4 Academic Departments: Science & Engineering; Social Informatics; Global Studies & Collaboration (Japan Studies Program); Community Studies (Currently not open for exchange students)
Japanese Courses for Exchange Students	<u>Aoyama Campus</u> Japanese Language & Culture Classes (Level 1 – 7) -Japanese (A),(B),(C) and (D) subjects: 4 classes per week -Japanese Culture & Society: 1 class per week -Japanology: 1 class per week <u>Sagamihara Campus</u> Japanese Language & Culture Classes (Level 1 – 3) -Japanese (A),(B),(C) and (D) subjects: 4 classes per week -Japanese Culture & Society: 1 class per week NOTE: Those students who will take ONLY English-taught courses does not necessary apply to above.

Course Syllabus	http://syllabus.aoyama.ac.jp/ NOTE: For every Academic Year, course information and the English course list will be updated at the end of March.
List of Courses taught in English (UG)	http://web.iec.aoyama.ac.jp/foreigner/exchange/course
Course Restrictions for Exchange Students	MBA program, Physical Education classes, Teacher's Certificate courses, Foreign Language courses for Japanese students, some courses offered by the Department of Education, and courses that are full NOTE: Graduate students may be accepted on a limited basis subject to approval from the academic staff based on academic objectives. Most courses are taught in Japanese. A high level of Japanese proficiency is mandatory.
Minimum number of credits	14 credits per semester
Course Registration	Register online during the registration period after attending the course registration orientation upon arrival
Transcripts	<u>Spring (1st Semester):</u> -Grade Report (in Japanese, on student portal): September -Official Transcript (in English, sent to International Office): October <u>Fall (2nd Semester):</u> -Grade Report (in Japanese, on student portal): March -Official Transcript (in English, sent to International Office): April
Application for Inbound Exchange Program	
Duration of Exchange	1 semester or 1 full-year (two semesters)
Required G.P.A	G.P.A. 2.5 (4.0 scale) or above NOTE: If G.P.A. is not on a 4.0 scale, submit a 'Verification of Academic Standing' written by the International Office Director that states that the student has scored on average or above average in his or her official grades.
Required Language Proficiency	<p><Aoyama Campus></p> <ul style="list-style-type: none"> <u>Literature; Education, Psychology & Human Studies; Economics; Law; Business; International Politics, Economics & Communication; Cultural and Creative Studies</u> <p>A) have studied Japanese for more than 1 year, and have JLPT N5 or equivalent OR B) Japanese Proficiency NOT REQUIRED if the applicant will take only English-taught courses. Instead, student must have the following English Proficiency: TOEFL iBT 68 or IELTS 5.5 or higher, unless English native ✕ NOTE: B) does not apply to Graduate level applicants. Courses at Graduate level are taught in Japanese. Therefore a high level of Japanese ability is mandatory.</p> <p><Sagamihara Campus></p> <ul style="list-style-type: none"> <u>Social Informatics</u> <p>- have studied Japanese for more than 1 year, and have JLPT N5 or equivalent</p> <ul style="list-style-type: none"> <u>Science & Engineering; Global Studies and Collaboration (Japan Studies Program)</u> <p>A) have studied Japanese for more than 1 year, and have JLPT N5 or equivalent OR B) Japanese Proficiency NOT REQUIRED if the applicant will take only English-taught courses. Instead, the student must have the following English Proficiency: TOEFL iBT 68 or IELTS 5.5 or higher, unless they are a native English speaker ✕</p>

	<p>✕NOTE: In case TOEFL or IELTS are not held in your country, follow below</p> <p>1) Submit Official English Test Score along with an official conversion table of IELTS or TOEFL iBT score, issued by the test organization.</p> <p>OR</p> <p>2) Submit the 'English Proficiency Report' (download the form from the website below) completed by a full-time faculty member teaching English language classes or a full-time faculty member who has obtained a degree from a university where the instruction was in English.</p>															
Application Forms	http://web.iec.aoyama.ac.jp/foreigner/exchange/material															
Deadline for Nomination	Spring (1st Semester):	Fall (2nd Semester):														
	September 1 to October 31, 2019	February 1 to March 31, 2020														
Deadline for Application materials	November 15, 2019	April 15, 2020														
Accommodation and Others																
Housing Information	<p>http://web.iec.aoyama.ac.jp/foreigner/exchange/housing</p> <p>Our international dormitory is located in Musashi-Kosugi, approximately 45 minutes from Aoyama Campus. All single rooms are with bathroom, refrigerator, and Wi-Fi connection.</p> <p>Easy access from airports to Musashi-Kosugi station: Narita Express train directly from Narita Airport or Airport Bus directly from Haneda Airport.</p>															
Estimated Living Costs	<p>The following is an estimate living costs of attending AGU as an Exchange Student for a full academic year (12 months).</p> <table> <tr> <td>Room & Board</td> <td>¥ 1,260,000</td> </tr> <tr> <td>Books and Materials</td> <td>¥ 60,000</td> </tr> <tr> <td>Transportation</td> <td>¥ 35,000</td> </tr> <tr> <td>Extracurricular activities</td> <td>¥ 70,000</td> </tr> <tr> <td>National Health Insurance</td> <td>¥ 25,000</td> </tr> <tr> <td>Miscellaneous</td> <td>¥ 100,000</td> </tr> <tr> <td>Total</td> <td>¥ 1,550,000</td> </tr> </table>		Room & Board	¥ 1,260,000	Books and Materials	¥ 60,000	Transportation	¥ 35,000	Extracurricular activities	¥ 70,000	National Health Insurance	¥ 25,000	Miscellaneous	¥ 100,000	Total	¥ 1,550,000
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Health Insurance	<p>National Health Insurance (NHI) is compulsory (approx. 2000yen per month. Varies according to city/ward). Must apply on arrival at local city/ward office.</p> <p>Besides the above, it is highly recommended that students arrange appropriate Overseas Insurance in their home country, which should cover their study period in Japan.</p>															
Fitness Center	<p>Costs 3000yen/per academic year. It is required to take Fitness Center orientation and university health check-up in order to join.</p>															
Support for Exchange Students																
International Center	<p>English-speaking staff and faculty members will provide orientations (in Japanese and English), and general/academic counseling after arrival.</p>															
Buddy System	<p>Student volunteers (mostly local Japanese students) will be assigned to provide peer support on school and day-to-day matters.</p>															
Chat Room	<p>Chat Room is a space on campus where international students and Japanese students teach their languages to each other.</p> <p>https://www.youtube.com/watch?v=0YkFBMy26M0</p> <p>-Japanese Sessions: Japanese students teach exchange students conversational Japanese (free to participate)</p> <p>http://web.iec.aoyama.ac.jp/chat_room/jct</p>															

	<p>-English Sessions: English-speaking exchange students can work as chat leaders to teach Japanese students conversational English (will be paid per hour)</p> <p>-Other language sessions may be offered</p>
<p>Social and Cultural Events</p>	<p>-International Coffee Hour (twice every semester)</p> <p>-1 Day Bus trip outside Tokyo (once every semester) e.g.: Cherry picking, Grape picking, sightseeing, etc.</p> <p>-Other optional events: Tea leaves harvesting experience, visit to Kabuki, attending a Sumo Tournament, Kimono Workshop, Japanese Sake Workshop, etc.</p>

Note: The information on this sheet is subject to change.