

Expectations for the Initial Admission to PTEP canvas shell

Please read the information below, fill in the requested information, sign and then include in the checkpoint packet.

1. You are required to attend **one** mandatory meeting. You may choose which meeting works best with your schedule. Check your checkpoint Canvas shell for days/times the meeting is offered. (If you are enrolled in a summer session, you will be required to watch a video and complete a verification form and turn it in with your packet as there are no meetings in the summer)
2. You are required to turn in a checkpoint packet to McKee Hall Room 216, after you have attended the required meeting. The checkpoint packet will not be accepted until it is complete, so be sure to double-check you have everything according to the checklist prior to arriving in McKee Hall Room 216. The front office staff will review your packet and let you know if it is acceptable.
3. Please provide your licensure program information here:
 - a. Program: _____
 - b. Content (if necessary): _____
4. Please provide the semester/year in which you will need to complete the **next checkpoint (Full Admission to PTEP)** **You can get this information from your 4-year plan.** Typically, the Full Admission to PTEP checkpoint is completed the semester prior to a practicum experience. Use the guide below to help you decide when that is for your program:

Early Childhood:	semester prior to EDEC 464
Elementary:	semester prior to both EDEL 457 & EDEL 459
Secondary:	semester prior to STEP 363
K-12 Art:	semester prior to ART 445
K-12 PE:	same semester as SES 340
K-12 Mus:	semester after MUS 210
K-12 Theater	semester prior to THEA 485
K-12 World Language	semester prior to EDFE 370

Upon successful completion of the Initial Admission to PTEP (this course) you will automatically be moved to the next checkpoint during the semester indicate here that you need it:

- a. Need enrollment in Full Admission to PTEP:
 - i. Semester: _____
 - ii. Year: _____

This completed document, along with your completed checkpoint packet, will serve as your successful completion of this checkpoint and will provide you with the appropriate “grade” to move forward to the next PTEP admission course.

By signing below, you indicate that you have read and understand the information provided for you above.

Signature

Date