

Expectations for the Full Admission to PTEP Checkpoint (except Special Education)

Please read the information below, fill in the requested information, sign and then include in the checkpoint packet.

1. You are required to attend **one** mandatory meeting. You may choose which meeting works best with your schedule. Check your checkpoint Canvas shell for days/times the meeting is offered.
2. You are required to turn in a checkpoint packet to McKee Hall Room 216, after you have attended the required meeting. The checkpoint packet will not be accepted until it is complete, so be sure to double-check you have everything according to the checklist prior to arriving in McKee Hall Room 216. The front office staff will review your packet and let you know if it is acceptable.
3. Please provide your licensure program information here:
 - a. Program: _____
 - b. Content (if necessary): _____
4. Please provide the semester/year in which you will need to complete the **final checkpoint (Student Teaching Application checkpoint)** You can get this information from your 4-year plan. Typically, the Student Teaching Application checkpoint is completed the semester before you student teach. Use the guide below to help you decide when that is for your program:

Early Childhood:	semester prior to EDEC 490
Elementary:	semester prior to EDEL 454
Secondary:	semester prior to STEP 464
K-12 Art:	same semester as ART 445
K-12 PE:	same semester as SES 442
K-12 Mus:	same semester as MUS 414
K-12 Theater	semester prior to EDFE 444
K-12 World Language	semester prior to EDFE 444

Upon successful completion of the Initial Admission to PTEP (this course) you will automatically be moved to the next checkpoint during the semester/year you indicate you need it here.

- a. Need enrollment in Student Teaching Application: _____
Semester/year

This completed document, along with your completed checkpoint packet, will serve as your successful completion of this course and will provide you with the appropriate "grade" to move forward to the next PTEP checkpoint.

By signing below, you indicate that you have read and understand the information provided for you above.

Signature

Date