

PETITION FOR PTEP COURSE SUBSTITUTION

Fill out on screen, then print and submit to STE Office McKee 216.

You will be notified via UNC e-mail

1. Your information:

Last Name, First Name
Bear Number
Address
Phone Number
UNC e-mail
Licensure area or PTEP
Advisor's Name

2. Course you want to substitute

3. Substitute the course with

4. Explain in detail why you believe another course or work experience can substitute the course in question **AND** provide the information highlighted below. **The form will not be accepted without these.**

5. Attach to the form:

If another course	If field experience
-a photocopy of the course description or syllabus which you believe to be equivalent to the PTEP course -a transcript or transfer evaluation that shows successful completion of the course.	a signed letter of your field experience supervisor with specific information on how many hours and in what capacity you performed the relevant experience. The experience should be in a school setting, at the appropriate grade level, of substantial length and supervised. May be faxed to 970-351-1877.

Applicant Signature: _____ Date: _____

Approved Not approved.

Vicky Stromberger, _____ Date: _____
UNC Licensure Officer