

PhD Comprehensive Exam Rubric and Score Sheet

Student Name: _____ Reviewer Name: _____

Date of Review: _____ Evaluation Results: Pass Fail

A. Mechanics:

<p>I. Proper Grammar, Punctuation and Spelling</p> <p>2- <i>Accomplished:</i> The paper is essentially error free in grammar, punctuation and spelling.</p> <p>1- <i>Satisfactory:</i> While there may be minor errors, the paper follows normal conventions of spelling and grammar throughout. Errors do not significantly interfere with topic comprehensibility.</p> <p>0- <i>Unsatisfactory:</i> Major errors in spelling, grammar, sentence structures that make reading difficult and interfere with comprehensibility.</p>	Score:
Comments:	
<p>II. Writing Style</p> <p>2- <i>Accomplished:</i> The manuscript is ready for submission for publication in a peer-reviewed journal. While there may be minor errors, conventions for style and format are used consistently throughout the paper. Writing flows smoothly from one idea to another. Transitions effectively establish a sound scholarly argument and aid the reader in following the writer's logic. Organizationally, smooth and effective transitions between topics lead the reader through an orderly discussion of the topic being addressed.</p> <p>1- <i>Satisfactory:</i> While there may be minor errors, conventions for style and format are used consistently throughout the paper. Transitions and organizational structures such as subheadings are effectively used to help the reader move from one point to another.</p> <p>0- <i>Unsatisfactory:</i> Major stylist problems and inconsistencies are apparent. The inappropriate style makes reading and comprehension difficult. Weak transitions and apparent logic gaps occur between topics being addressed. The style detracts from the comprehensibility of the manuscript.</p>	Score:
Comments:	
<p>III. APA Editorial Style</p> <p>2- <i>Accomplished:</i> The manuscript is organized and prepared in APA format, e.g., appropriate citations, headings, subordination, references and tables.</p> <p>1- <i>Satisfactory:</i> The manuscript is generally and prepared in APA format. Some minor omissions occur.</p> <p>0- <i>Unsatisfactory.</i> APA Editorial Style is almost neglected or misinterpreted on a large scale</p>	Score:
Comments:	

B. Theoretical Framework:

<p>IV. Comprehensive Literature Review</p> <p>2- <i>Accomplished</i>: Sufficient empirical and theoretical research is cited to comprehensively ground the study in relevant areas of research. The literature review is carefully focused on research directly relevant to the study.</p> <p>1- <i>Satisfactory</i>: Empirical and theoretical research is cited to ground the study in relevant areas of research, but it could be more comprehensive. The literature review is mostly focused on research directly relevant to the study.</p> <p>0- <i>Unsatisfactory</i>: Insufficient empirical and theoretical research is cited to ground the study in relevant areas of research. And/or the literature review focuses on research that is not clearly relevant to the study.</p>	<p>Score:</p>
<p>Comments:</p>	
<p>V. Argument Building</p> <p>2- <i>Accomplished</i>: Builds an argument for the need and significance of the study rather than just summarizing related research. Identifies gaps in the literature. Presents a clear argument for the current study addressing the gap(s).</p> <p>1- <i>Satisfactory</i>: Builds an argument for the need and significance of the study but it is not always clear, explicit, or logically sound. Identifies gaps in the literature by may be vague or not fully accurate. Presents an argument for the current study addressing the gap(s) but this may be vague or involve some logic errors.</p> <p>0- <i>Unsatisfactory</i>: Summarizes research instead of building an argument for the need and significance of the study (i.e., written like a textbook). Gaps in the literature not clearly identified and/or argument for how the current study addresses the gaps is missing, incomplete, or inaccurate.</p>	<p>Score:</p>
<p>Comments:</p>	

C. Method:

<p>VI. Consistency</p> <p>2- <i>Accomplished</i>: Research questions are directly in line with the need and purpose developed in the theoretical framework. Research methods are appropriate for addressing the research questions.</p> <p>1- <i>Satisfactory</i>: Relatively minor inconsistency between theoretical framework, research questions, and research methods.</p> <p>0- <i>Unsatisfactory</i>: Major inconsistencies between theoretical framework, research questions, and research methods.</p>	<p>Score:</p>
<p>Comments:</p>	
<p>VII. Description</p> <p>2- <i>Accomplished</i>: All aspects of the design, procedure, measures, and analysis are fully described.</p> <p>1- <i>Satisfactory</i>: Most aspects of the design, procedure, measures, and analysis are fully described.</p> <p>0- <i>Unsatisfactory</i>: Only some aspects of the design, procedure, measures, and analysis are fully described.</p>	<p>Score:</p>
<p>Comments:</p>	

<p>VIII. Procedure/Design</p> <p>2- <i>Accomplished</i>: The study design and procedures are exemplary without any clear flaws.</p> <p>1- <i>Satisfactory</i>: The study design and procedures are adequate and flaws are reasonable.</p> <p>0- <i>Unsatisfactory</i>: The study design and procedures contain major flaws that undermine the validity of the results.</p>	<p>Score:</p>
<p>Comments:</p>	
<p>IX. Data collection</p> <p>2- <i>Accomplished</i>: The measures or data collecting techniques were exemplary (e.g., instruments were well designed and appropriate; qualitative methods yield “thick description”). The data contained sufficient depth and breadth for the purposes of the study.</p> <p>1- <i>Satisfactory</i>: The measures or data collecting techniques were adequate. The amount of data collected was sufficient but greater breadth or depth of data would have strengthened the study.</p> <p>0- <i>Unsatisfactory</i>: The measures or data collection techniques were poorly designed or poorly executed. The data lacked depth and breadth.</p>	<p>Score:</p>
<p>Comments:</p>	

D. Analysis:

<p>X. Reliability and/or Data Reduction</p> <p>2- <i>Accomplished</i>: Appropriate checks were used on all measures (e.g., alpha, factor analysis, inter-rater reliability) and used appropriately. For qualitative research, a theoretical approach to data reduction, category development, etc. was fully articulated and used appropriately.</p> <p>1- <i>Satisfactory</i>: Appropriate checks were used on most measures and/or generally used appropriately but improvements are possible. For qualitative research, a theoretical approach to data reduction, category development, etc. was articulated, but not fully and/or generally used appropriately but improvements are possible.</p> <p>0- <i>Unsatisfactory</i>: Appropriate checks were not used and/or not used appropriately. For qualitative research, a theoretical approach to data reduction, category development, etc. was not articulated and/not used appropriately.</p>	<p>Score:</p>
<p>Comments:</p>	
<p>XI. Validity</p> <p>2- <i>Accomplished</i>: Optimal statistical analyses were chosen and implemented correctly (quantitative). Assertions are warranted through appropriate thick description, triangulation of data, etc. (qualitative).</p> <p>1- <i>Satisfactory</i>: Adequate statistical analyses were chosen and implemented adequately (quantitative). Assertions are generally warranted through appropriate thick description, triangulation of data, etc. but there is room for improvement (qualitative).</p> <p>0- <i>Unsatisfactory</i>: Inappropriate statistical analyses were chosen or appropriate analyses were implemented incorrectly (quantitative). Assertions are not warranted through appropriate thick description, triangulation of data, etc. (qualitative).</p>	<p>Score:</p>
<p>Comments:</p>	

E. Results:

XII. Clarity 2- <i>Accomplished</i> : The results are fully reported and explained. 1- <i>Satisfactory</i> : The results are adequately reported and explained. 0- <i>Unsatisfactory</i> : The results are inadequately reported and explained. Comments:	Score:
XIII. Accuracy 2- <i>Accomplished</i> : The results are reported and interpreted accurately. 1- <i>Satisfactory</i> : The results are reported and interpreted mostly accurately. 0- <i>Unsatisfactory</i> : The results are not reported and interpreted accurately. Comments:	Score:

F. Discussion and Conclusions:

XIV. Comprehensive 2- <i>Accomplished</i> : The meaning of the results is well articulated, including a discussion of any unexpected results. The significance of the results for both theory and practice is clearly articulated (thoughtful connections made back to the literature). Limitations are fully acknowledged and discussed. 1- <i>Satisfactory</i> : The meaning, significance, and limitations are discussed, but the discussion could be more thorough or accurate. 0- <i>Unsatisfactory</i> : The meaning, significance, and/or limitations are not discussed, or not discussed adequately. Comments:	Score:
XV. Warranted 2- <i>Accomplished</i> : The conclusions and interpretations made are warranted based on the results. 1- <i>Satisfactory</i> : The conclusions and interpretations might slightly overstate the data 0- <i>Unsatisfactory</i> : The conclusions and interpretations overstate the data, are disconnected from the data, or are missing. Comments:	Score: