**President’s Leadership Program**

**POSITION** **TITLE**: President’s Leadership Program Graduate Assistantship

**SUPERVISOR** **TITLE**: Assistant Dean of Students

**PRESIDENT’S LEADERSHIP PROGRAM (PLP):** PLP is a two-year (Junior & Senior) cohort based program which seeks to equip students to rise to the challenges of leadership in a diverse and increasingly complex world. Cohorts of 20-25 participate in ongoing leadership development retreats, seminars, and trainings coordinated through the PLP in conjunction with the Leadership Studies Minor. Each PLP student receives a base scholarship and PLP students are eligible to apply for a number of other scholarships.

**DUTIES & RESPONSIBILITIES:**

* Serve as the Graduate Assistant for the President’s Leadership Program – a rebranded cohort-based leadership development program for junior, senior, and continuing-education students designed to promote leadership learning and capacity to lead
* Assist the Assistant Dean of Students in developing the PLP cohort curriculum, structure, and event schedule
* Plan and implement all PLP weekend and day retreats, regular group meetings, and other special events
* Create and implement the marketing strategies for participant recruitment and selection processes
* Develop an assessment strategy and plan to measure outcomes of the PLP
* Gather, analyze, interpret, and report data to ensure programmatic effectiveness
* Serve as a member of the Office of Student Life (OSL) and support departmental programs and initiatives

**LEARNING OUTCOMES:**

Through successful completion of the President’s Leadership Program Graduate Assistantship, the graduate student will:

* Apply advanced leadership skills pertaining to motivating, influencing, inspiring, and empowering others to contribute to the effectiveness and success of an organization
* Identify systematic barriers to equity and inclusion to advocate for and implement means of addressing these obstacles
* Explain how one’s professional practice aligns with both one’s personal code of ethics and ethical statements in the field of Higher Education
* Model appropriate and effective techniques for supervising student and professional staff related to issues of morale, behavioral expectations, conflict resolution, and performance issues

**COMPENSATION:**

This position is remunerated with graduate, in-state, Master’s degree tuition for up to 10 credit hours per semester as well as a stipend for 20 hour work and begins in early August of each calendar year.

**QUALIFICATIONS**

* Bachelor’s degree and full-time enrollment in a University of Northern Colorado Graduate degree program;
* Previous leadership or programming experience and experience supervising student organizations;
* High degree of organization, strong administrative, and communication skills;
* Proficiency in Microsoft Office and Microsoft Outlook;
* Ability to work in a flexible environment which includes night and weekend events.

**TO APPLY:**

In addition to completing the UNC Graduate School Application, www.unco.edu/grad, please submit a resume, cover letter explaining interest in the position, and the names of three references to via the HESAL Graduate Assistantship process. Specific questions can be directed to Evan Welch, Assistant Dean of Students in the Office of Student Life at evan.welch@unco.edu or 970-351-2173