ELPS 606 Administrator Internship Activities Plan

Meet with your field supervisor early in the first semester of your internship to plan activities that will help you gain experience in the competency areas of the four Colorado Administrator Standards. Activities may range from one-time leadership experiences to long-term projects in which the intern assumes a leadership role. In the spaces below, list one or more activities that you and your field supervisor have identified for **each** **standard and element**. Keep in mind that this activities plan is only an *initial* plan; you and your field supervisor are invited to modify/add activities as appropriate over the course of your internship.

# Standard I

## Administrators demonstrate organizational leadership including responsibility for:

ELEMENT A: district/program vision, mission, and strategic plan

ELEMENT B: continual and sustainable district/program improvement

ELEMENT C: recruitment, development, supervision, evaluation, and retention of high-quality personnel

ELEMENT D: district and community partnerships

ELEMENT E: communication with internal and external stakeholders

ELEMENT F: fiscal and resource management, as well as resource-development strategies

# Standard II

## Administrators demonstrate inclusive leadership practices and systems that includes responsibility for:

ELEMENT A: coherent systems of teaching, learning, and leading including curricular and extra-curricular activities

ELEMENT B: positive culture and climate for staff and student success and well-being

ELEMENT C: safe and orderly environments for the protection and welfare of all

ELEMENT D: equitable and inclusive practices to address diverse student populations and needs

ELEMENT E: systems for collaborative and distributed leadership

ELEMENT F: family and community engagement

# Standard III

## Administrators demonstrate instructional leadership that includes responsibility for:

ELEMENT A: aligned systems of curriculum, instruction, and assessment

ELEMENT B: professional learning for all staff that supports student learning

ELEMENT C: student outcomes for growth, achievement, engagement, and post-secondary and workforce readiness

ELEMENT D: continuous improvement accountability systems (goal setting, data-informed decisions, multi-tiered systems of support, and research-based practices)

# Standard IV

## Administrators demonstrate professionalism that includes responsibility for:

ELEMENT A: ethical behavior and professional norms

ELEMENT B: professional learning, continuous growth, and ongoing reflection

ELEMENT C: conflict resolution, problem solving, and decision making

ELEMENT D: board-administrator relationships

ELEMENT E: democratic and civic participation and advocacy