

## High Plains Psychology Internship Consortium (High Plains PIC)

### Travel Reimbursement Policy

High Plains Psychology Internship Consortium (High Plains PIC) provides funding for mileage incurred during mandatory internship travel between Nebraska, Wyoming, and Colorado sites for in-person meetings. Mileage from the specific training site to the other training site is reimbursed at the current State of Colorado rate (2023 rate is set at \$.59 per mile). In order to be reimbursed for travel between sites, interns must carpool together when feasible (e.g., interns in Scottsbluff traveling to another location). If an individual chooses to take his or her own vehicle rather than carpool, the travel will not be reimbursed. In addition, the interns employed by ESU13 have access to an agency vehicle that may be used during the work day to travel between regional sites as well as to didactic training. The University of Northern Colorado Reimbursement Form must be completed and submitted to the Training Director within 30 calendar days of travel. Late reimbursement requests will not be honored by High Plains PIC.