



## ASRM Assistantship Schedule and Process

The department of Applied Statistics and Research Methods makes every attempt to assign graduate assistantships in a way that is consistent, transparent, and fair. While the ASRM department chair will respond to all questions, concerns, and complaints about assistantship assignments, a committee of three will be consulted to make decisions.

- 1 ASRM Department Chair
- 2 Research Consulting Lab Director
- 3 STAT 150 Coordinator

Briefly, the schedule follows.

- Around March 15 / October 15: A call for applications for assistantships is sent to all current and accepted ASRM students, using the students' *bearmail* accounts. This message is sent out approximately one week after the application "deadlines" of October 1 and March 1. Students will have approximately one week to complete the applications.
- Around March 31 / October 31: Applications for assistantships are due. All materials will be shared with the three-person selection committee.
- Around April 15 / November 15: The selection committee will meet to discuss candidates and make recommendations according to the allotted assistantships.
- Around April 30 / November 30: Students will be notified of assistantship selections by letter: award continued (for full year), awarded (half or full), waitlisted. (NOTE: Subject to Graduate School schedule of releasing assistantship allocations.)

## ASRM Assistantship Selection Criteria

Assistantships will be assigned according to the following criteria, in order of importance.

- 1 Past Performance: Graduate students will be evaluated based on prior performance as assistants, whether as teaching assistants to ASRM faculty, research assistants to ASRM faculty, graduate instructors, or consultants. In the case of new students, evaluation will be based on any available evidence of (potential) success in these roles.
- 2 Program Progress: Graduate students will be evaluated based on progress within the ASRM program. Students with stronger performance in coursework, exams, or other department hurdles will be given preference. Students' annual evaluations may be consulted to help with this evaluation.
- 3 Collegiality: Graduate students will be evaluated based on evidence of interpersonal relationship abilities, including productive collaborations as consultants, treatment of clients and students, and contributions to department atmosphere.
- 4 Financial Need: Graduate students with significant financial needs will be given preference for assistantships.