



<b>Purchasing and Contracts</b>		
John Chaplain, Chief Procurement Officer and Director of Purchasing & Contracts	Purchasing Questions (Documented Quotes, RFPs, Contracts), Furniture Quotes and Purchasing, Contracts Questions and Review including, Software Quotes, Online Software or Website Purchases, Performance Event Contract, Services Agreement, Vendor Quote, or Intergovernmental Agreement Questions	351-2040
Morgan Gray, Procurement Card Manager	PCard Questions, Travel Authorization Questions, Official Functions, Office Depot Questions	351-1836
Jill Zamarripa, Accounting Tech I	Purchase Request Forms, Changing or Closing PO's, setting up a Vendor with a Bear #, Updating Vendor Info, General Department Questions	351-2287
Neil Johnson, Assistant Legal Counsel & Contracts Specialist	University-related Legal Inquiries or Issues, Contracts including, MOU's, Software Quotes, Online Software or Website Purchases, Performance Event Contracts, Services Agreements, International Agreements, Vendor Quotes, etc	351-2565
Erin Shonerd, Purchasing & Contracts Specialist	Contracts including, Educational Affiliation Agreements, Performance Event Contracts, Services Agreements, Vendor Quote Term Questions	351-2472

<b>General Accounting &amp; Accounts Payable</b>		
Ashley Bishop, Controller	General Questions, Financial Reporting, FOAP Management, Grant Accounting	351-1604
Alex Estevez, Assistant Controller	General Questions, Merchant Fees, Activity Code Maintenance, Approval Queues	351-2389
Jeffrey Martin, Senior Accountant	Grant Accounting	351-1830
Cheri Shomers, Accountant	Student/Financial Aid Awards, Student Accounts Receivable & Bad Debt Allow/Exp, Utility Payment and Expense Distribution, CO School of Public Health	351-2388
Accountant <i>(Please contact Jeff Martin)</i>	Tax/Sales Tax, 1099 Issuance, Gift Card Waivers, Moving Expenses, Auxiliary Dining & Housing	351-1830
Accountant <i>(Please contact Alex Estevez)</i>	Internal Sales, Agency Revenue & Expense, Inventory, Capital Equipment Purchases	351-2389
Tyson Quiller, Accountant	Approval queues, Grant accounting	351-2406
Cadi Rettmer, Accounts Payable	Accounts Payable & Payment Questions, Independent Contractor Agreements, Wire Transfers, Vendor Direct Deposits, Vendor Payment Questions	351-2387
<u>Area Accountant</u>	Questions regarding your specific Org area	

<b>Foundation</b>		
Eileen Erickson, Director	Director of Foundation Accounting	351-1373
Dawn Pace, Staff Accountant	Scholarship Fund Management	351-1381
Kathryn Steward, Office Administrator	Program Fund Management	351-1375

<b>Human Resources</b>		
Julie Nava, Benefits Coordinator	Hiring documents for faculty and exempt Leave Records, PeopleAdmin	351-2621
Hannah Romero Swick, Employee Serv. Coordinator	Hiring documents for students & volunteers, background checks, I-9s, Employee Onboarding	351-2631
Kyle Mathes, Employment Hiring Specialist	Hiring for Classified, Tech Pros or Univ Aides	351-2325
Koreen Myers, Professional Development	LinkedIn Learning, professional development	351-3187

<b>Payroll</b>		
Kathy Crider, Payroll Manager	Time Entry (Salary, Hourly, Dept) General Payroll Questions	351-2700
Jeanette Miller, Accounting Technician	EPAFs, Contracts for Faculty, GATAs, PSAs, Direct Deposit, W4s	351-2705
Susan Swanson, Accountant	Time Entry	351-2946

<b>Office of Budget and Financial Planning</b>		
Tara White, Director	Personnel questions	351-1439
Kathy Martin, Budget Analyst and Campus Liaison	General questions	351-2320
<a href="#">Area Budget Analyst</a>	Questions regarding your budget	

<b>Office of Research and Sponsored Programs</b>		
Chris Saxton, Director	IP, Tech Transfer, Research Development, Approving	351-1932
Adam Donze, Grants and Contracts Administrator	Pre-Award Administration External Funding Opportunities (Proposals)	351-4388
Nicole Morse, Research Compliance Manager	IRB Research Integrity and Compliance, including Responsible Conduct and Research Misconduct	351-1910
Nancy Schindele, Grants and Contracts Administrator	Post-Award Administration of External Funding Opportunities (Awards)	351-1638
Alyssa Pierce, Grants and Contracts Administrator	Post-Award Administration of External Funding Opportunities (Awards)	351-1912
Laura Martin, Director of Animal Compliance and Ops	Animal Compliance and IACUC	351-2842

<b>Office of Financial Aid</b>		
Marty Somero, Director	General questions	351-4862
Roxye Arellano, Administrative Assistant	General questions	351-4862
Jennifer Major, Assistant Director of Financial Aid and Scholarship	Scholarships	351-4862
Lisa Schuller, Coordinator	Work study questions	351-4862