

Bresnahan-Halstead Center Professional Development Policy and Application Process

The primary mission of the Bresnahan-Halstead Center is to work for the advancement of knowledge and quality service for individuals with disabilities and their families through research, evaluation, professional development, technical assistance, partnerships, and student scholarships/financial assistance.

Objective

Funds are available to increase the knowledge and/or skills of faculty in the School of Special Education or Advisory Board members of the Bresnahan-Halstead Center. Preference will be given to those individuals pursuing advanced certification, endorsement, or licensure.

Guidelines

- An application needs to be submitted to and approved by the Director and the Director of Research and Evaluation of the Bresnahan-Halstead Center *at least three weeks prior* to date of technical assistance.
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- If the number of requests for funding exceeds the available budget resources, a determination will be made with input from at least one Advisory Board member.

Application for Professional Development Support from the Bresnahan-Halstead Center

Required information:

- Name(s) of Individual(s) Submitting Application
- Brief Description of the Professional Development
- Rationale for Participating in this Professional Development Experience
- Location of the Professional Development Experience
- Timelines
- Relation to the Mission of the Bresnahan-Halstead Center
- Itemized Estimated Budget
- Evaluation Plan