

Assessment Council Minutes

Fall 2020

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Assessment Council Meeting Minutes

September 14, 2020, 2:00-3:00

Teams Meeting

Members:

Kim Black, Assessment, Council Chair
Brian Dauenhauer, College of Natural and Health Sciences
Colleen Fitzpatrick, Undergraduate Council
Sherri Frye, Student Affairs
Donna Goodwin, College of Performing and Visual Arts
Allison Grant, Assessment
Darren Ilett, University Libraries
Brian Johnson, College of Education and Behavioral Sciences
Heng-Yu Ku, College of Education and Behavioral Sciences
Jay Lightfoot, Monfort College of Business
Chris Marston, College of Humanities and Social Sciences
Lyda McCartin, Center for the Enhancement of Teaching and Learning
Berniece Mitchell, Recording Secretary
Junpyo Park, Undergraduate Council
Eugene Sheehan, Dean's Council
Stephanie Torrez, Student Academic Success
Jacqueline Villegas, Student Affairs
Renee Welch, Student Affairs
Vacant, Graduate Council
Stephanie Wiegand, Faculty Senate
Tara Wood, College of Humanities and Social Sciences

Guests

Aaron Haberman, College of Humanities and Social Sciences and Senior Faculty Assessment Fellow

1. Welcome
2. Approval of May 11, 2020 minutes . Approved
3. Announcements and Updates
 - Teaching and Assessment Symposium this week—Lyda gave the schedule for the event taking place tomorrow, explained how the poster presentations will take place this time, and she then shared the links to attend any, or all, of the sessions.
 - UG Snapshot updated (posted in Teams and online <https://www.unco.edu/center-enhancement-teaching-learning/pdf/toolkitpromisingpractices2020.pdf>)
4. Discussion Items
 - ILO Contextual Statement Document Review and Approval. Kim shared the document she created over the summer compiling the discussions from last Spring. Discussion followed, Kim made notes and will post in Teams an updated version for comment with the hope that we can finalize this document before the October meeting.
 - ILO Pilot Review and Approval—Kim explained the timeline, etc. She had met with Kathy Zellers, Lyda, ... She would like to get this call out by end of this week so we can start recruiting. She said that the timeline will probably change so we will probably work on the process this year, and that the collection data probably wouldn't start until Fall. Kim pointed out that Aaron Haberman

will be the Project Consultant to academic degree programs but she is hoping that someone on the council would volunteer to serve as the consultant with student affairs. The other question Kim had was regarding the allocation of the grant funds: A third option (not listed in the document) would be if the project won't be completed until the end of FY22 the funds could be held until the project is completed. Stephanie suggested that this third option would require a decision up front which could be difficult. Lyda expressed preference to option 2 as she feels it protects our money a bit.

- Student services project consultant-- JJ proposed Sheri might be a good fit and she will talk to her. If no one else takes it on Kim will reluctantly do it.
- 20-21 Council Project Ideas
 - Update program assessment plan template
 - Second round of data collection on ILO-PLO alignment
 - ???

Assessment Council Meeting Minutes

October 12, 2020, 2:00-3:00

Zoom Meeting

Members:

Kim Black, Academic Effectiveness, Council Chair
Brian Dauenhauer, College of Natural and Health Sciences
Colleen Fitzpatrick, Undergraduate Council
Sherri Frye, Student Affairs
Donna Goodwin, College of Performing and Visual Arts
Allison Grant, Assessment
Darren Ilett, University Libraries
Brian Johnson, College of Education and Behavioral Sciences
Heng-Yu Ku, College of Education and Behavioral Sciences
Chris Marston, College of Humanities and Social Sciences
Michael Martin, Monfort College of Business
Lyda McCartin, Center for the Enhancement of Teaching and Learning
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Tara Wood, College of Humanities and Social Sciences

Guests

Aaron Haberman, College of Humanities and Social Sciences and Senior Faculty Assessment Fellow

1. Welcome
2. Approval of September 14, 2020 minutes. Minutes were approved
3. Announcements and Updates
 - a. Fall 2020 Student Experience Survey—Kim updated the Council on the survey. The report will be finalized soon and will be shared broadly across campus. A couple of highlights are that our students are being very much challenged by the online environment. Another key finding is the students are reporting working a lot harder on coursework; their perception is that they are being asked to do more than ever before which is contributing to their stress. Also, they have a strong preference for synchronous coursework. Also, about 20% of the respondents like the asynchronous format. It will be interesting to see how that works out when we go back to a more normal format.
4. Discussion Items
 - a. ILO Project
 - Application Review—Kim split the group into small rooms and each group reviewed an application and then reconvened with the large group.
 - Kim is comfortable with approving all applications with modifications.

- The next steps will be an orientation in Fall, 2020. Kim will be meeting with Lyda, Kathy Zellers, Aaron Haberman & Allison Grant to plan that orientation.
 - Finalize Contextual Statement Document (see revisions posted in Teams file > ILO Assessment Project > ILO Description. If you haven't reviewed the document in Teams, please do so by end of this week. If there are no more changes, we will assume this is the final doc.
- b. 20-21 Council Project Ideas—we will talk about this next meeting.
- Preparing for HLC 2024-2025
 1. Review team expectations
 2. Implications

Assessment Council Meeting Minutes
November 9, 2020, 2:00-3:00
Zoom Meeting

Members:

Kim Black, Academic Effectiveness, Council Chair
Brian Dauenhauer, College of Natural and Health Sciences
Colleen Fitzpatrick, Undergraduate Council
Sherri Frye, Student Affairs
Donna Goodwin, College of Performing and Visual Arts
Allison Grant, Assessment
Darren Ilett, University Libraries
Brian Johnson, College of Education and Behavioral Sciences
Heng-Yu Ku, College of Education and Behavioral Sciences
Michael Martin, Monfort College of Business
Chris Marston, College of Humanities and Social Sciences
Lyda McCartin, Center for the Enhancement of Teaching and Learning
Berniece Mitchell, Recording Secretary
Junpyo Park, Undergraduate Council
Stephanie Torrez, Student Academic Success
Renee Welch, Student Affairs
Vacant, Graduate Council
Stephanie Wiegand, Faculty Senate
Tara Wood, College of Humanities and Social Sciences

Guests

Aaron Haberman, College of Humanities and Social Sciences and Senior Faculty Assessment Fellow

1. Welcome
2. Approval of October 12, 2020 minutes. approved.
3. Announcements and Updates
 - a. ILO project updates—Kim did reach out to all of the programs and all programs have agreed to make the requested modifications. Orientation has been scheduled for Nov. 19. Kim has also submitted a project request to IM&T to have a consultant for the project. She got a confirmation that they are working on it, but she doesn't have a name yet. She has also had a request from two academic programs for acceptance. She has funding for one, but may seek to find additional funding to cover both.
4. Discussion Items
 - a. Preparing for HLC 2024-2025—The reason Kim brought this to the Assessment Council is that she hopes everyone will spend some time looking at the document she shared and come prepared to the next meeting to talk about the strengths and weaknesses they see at UNC and gaps they see so we can discuss it, and make recommendations for improvements that need to be made in preparation for the HLC audit.
 - o Revised criteria re: assessment of learning. Assurance argument, a Federal compliance document, and a site visit. Guiding Values: Focus on student learning (the HLC stresses this needs to be every aspect from start to past finish); Value around a culture of continuous

- improvement (our aspirations should go beyond meeting minimum standards), and Value of evidence based institutional learning.
- Review team expectations—institutions should be able to show that they have Student LO's for all programs. This is one place Kim is concerned about a gap at UNC. Also, can provide evidence that all of their programs are involved in some level of assessment.
 - Implications
 - UNC does have some strengths—there were no concerns expressed in our 4 year Assurance Argument. But, that argument is different from the 10 year argument.
- b. Other topics?

Assessment Council Meeting Minutes

December 14, 2020, 2:00-3:00

Zoom Meeting

Members:

Kim Black, Academic Effectiveness, Council Chair
Brian Dauenhauer, College of Natural and Health Sciences
Colleen Fitzpatrick, Undergraduate Council
Sherri Frye, Student Affairs
Donna Goodwin, College of Performing and Visual Arts
Allison Grant, Assessment
Darren Ilett, University Libraries
Brian Johnson, College of Education and Behavioral Sciences
Tyler Jones, Instructional Design and Development
Heng-Yu Ku, College of Education and Behavioral Sciences
Michael Martin, Monfort College of Business
Chris Marston, College of Humanities and Social Sciences
Lyda McCartin, Center for the Enhancement of Teaching and Learning
Berniece Mitchell, Recording Secretary
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Guests

Aaron Haberman, College of Humanities and Social Sciences and Senior Faculty Assessment Fellow

1. Welcome and Introduce New Member, Tyler Jones
2. Approval of November 9, 2020 minutes. Approved.
3. Announcements and Updates
 - a. ILO project updates- Aaron & Kim did an orientation with those who applied to participate.
 - b. Other. Renee Welch shared a story about a student who shared how their studies were not aligning with the ILO's.
4. LAC Assessment – Tara Wood. Tara is the chair of the LAC. In the Fall started with some “big” questions (Should the LAC have program outcomes?) and what is the relationship between ... Then in November they established sub-committees. The first task was to map the GTP competencies to the LAC. The surprise was that every sub-committee member did the exercise a little differently. Because of her participation with the Assessment Council she was able to map most closely to ILO 1.A.3. Her task over Winter Break is to take all of the maps and “mash” them together. The deliverable is to have a plan in place by May to be launched Fall. Kim applauded Tara’s leadership in moving the LAC assessment forward.
5. Discussion Items
 - a. Preparing for HLC 2024-2025. One of the things that the HLC is looking for is that we can demonstrate across the UNIV is meeting the criteria.
 - Breakout small group brainstorming evidence

- Large group discussion. Each group reported on their discussion which seemed to have centered around the same section by all.
 - Next steps
- b. Other topics?