



## Assault Survivors Advocacy Program

Dear Applicant,

Congratulations! You've taken the first step to becoming an Intern for the Assault Survivors Advocacy Program at the University of Northern Colorado. Thank you for your interest in joining our team. Review this application packet and familiarize yourself with the position description and required qualifications. If you feel this is an opportunity you wish to pursue, we welcome you to complete the enclosed application.

Are you passionate about supporting survivors of gender-based violence? Are you interested in gaining skills and experience in the advocacy field while working with a fun group of student advocates? Are you looking for a meaningful way to impact the lives of fellow students on this campus? The Assault Survivors Advocacy Program is currently selecting new interns to join our team!

ASAP Interns are individuals who are trained to serve as advocates, which are a support resource for anyone impacted by gender-based violence, including victims/survivors and concerned others. ASAP is a survivor-centered, confidential resource on campus that addresses sexual assault, intimate partner violence, and stalking. In addition to advocacy, Interns also educate the campus community throughout the year with events, presentations, and awareness campaigns. Interns attend a **mandatory 40-hour training** the week prior to classes starting, serve two weeks on-call for our crisis line (one week as 1<sup>st</sup> on-call, one week as 2<sup>nd</sup> on-call), and attend weekly advocate and intern team meetings. Throughout the semester, Interns provide crisis response to survivors at the hospital, court, police station, residence halls, and in the Title IX and ASAP offices, as well as provide support over the phone via our crisis line.

We are looking for individuals who are dedicated to supporting survivors and who believe in our ASAP values of social justice, inclusion, and survivor-centeredness. We hope to select individuals who are able to commit to working irregular hours, able to actively listen to and believe survivors, offer options, and respect their needs and choices. You will have the opportunity to gain leadership skills, resolve conflicts, and be part of a dynamic team working together to address gender-based violence on this campus.

We hope you will consider joining us! Once you submit your application by the listed deadline, the selection process involves three more steps: 1) complete a 30-minute interview and background/conduct check, 2) complete an Offer Acceptance Letter, and 3) attend the 40-hour training and successfully pass the testing at the end of training.

Sincerely,

Imani Lindberg, MPA (she/her)  
Director of Advocacy Services  
Assault Survivors Advocacy Program  
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Britney Self  
Graduate Assistant  
Assault Survivors Advocacy Program  
britney.self@unco.edu



# Assault Survivors Advocacy Program

## Intern Advocate Position Description

**Title of Job:** ASAP Advocate (intern)

**Purpose:** To provide advocacy and crisis intervention to UNC victims/survivors of sexual assault, intimate partner violence, and stalking.

**Responsibilities:**

1. Complete 40 hours of mandatory training
2. Complete on-going/in-service training as scheduled
3. Provide two weeks of 24-hour on-call crisis support
4. Provide crisis intervention to victims/survivors and concerned others
5. Arrange appropriate referrals
6. Provide adequate and appropriate follow-up to victims/survivors and concerned others
7. Attend weekly advocate meetings
8. Complete one prevention education project during the semester
9. Provide support at ASAP events and other outreach opportunities

**Qualifications:**

1. Ability to work effectively in diverse settings
2. Must be able to maintain student information under strict confidentiality
3. Current student with good academic standing with UNC and maintain that status while serving as an Advocate
4. Must uphold ASAP values and philosophy while remaining in good standing with the ASAP program

**Preferred Qualifications:**

1. Have access to a reliable means of transportation
2. Live on or near (within 15-20 minutes) of Campus
3. Previous experience as an advocate or doing prevention education work
4. Able to commit to at least a full academic year or service

**Location:** The ASAP Office is located on campus in Cassidy Hall. Advocates may be required to respond to various locations on campus.

**Supervision:** Advocates will be supervised by the Graduate Assistant and Assistant Director.

**Benefits:**

1. Valuable field experience
2. Extensive skill development
3. Job recommendations
4. Valuable contacts within the community and campus
5. Knowledge that you have made a difference

*The Assault Survivors Advocacy Program at the University of Northern Colorado values interactions among individuals with varying traditions, cultures, orientation, religious beliefs, economic backgrounds, and racial/ethnic origins. We strongly encourage applications from candidates who will share and explore this value with the team and with the residents.*



# Assault Survivors Advocacy Program

## ASAP Intern Advocate Application

**Instructions:** Complete both pages of this application, **attach your resume**, and email or hand-deliver all application materials by the deadline listed on [unco.edu/asap](http://unco.edu/asap)

**Email to:**  
**[advocacy@unco.edu](mailto:advocacy@unco.edu)**

Name: \_\_\_\_\_ Bear #: \_\_\_\_\_ Phone: \_\_\_\_\_

Anticipated Graduation Date: \_\_\_\_\_ Email: \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Which academic program/class is your internship with: \_\_\_\_\_

How many credits is your internship and **how many total hours** do you need?

Credits: \_\_\_\_\_ Hours: \_\_\_\_\_

*Please check the appropriate boxes:*

1. Do you have a driver's license?

☐ Yes ☐ No

2. Do you have a car accessible to you?

☐ Yes ☐ No

3. Do you live on or near UNC's campus?

☐ Yes ☐ No

4. Have you ever been accused of sexual assault, stalking, or intimate partner violence?

☐ Yes ☐ No

5. Do you consent to a criminal background check AND a University conduct check?

☐ Yes ☐ No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

6. Advocate training requires 40-hours the week before the semester begins. Are you able to commit to this training in its entirety?

☐ Yes ☐ No

7. Are you able to commit to at least one academic year of service?

☐ Yes ☐ No

7. If you live on campus, would you need to move in early to attend training?

☐ Yes, residence hall: \_\_\_\_\_ ☐ No

8. How did you hear about this opportunity?

☐ At an ASAP Event ☐ Class Presentation ☐ Flyer ☐ Orientation

☐ Current/former ASAP Advocate ☐ Other \_\_\_\_\_

9. Please list any other commitments you may have (other jobs, extracurriculars, etc.):

\_\_\_\_\_  
\_\_\_\_\_



## Assault Survivors Advocacy Program

### Supplemental Questions (please type):

1. What interests you in becoming an Intern? What do you hope to gain from this experience?
2. What do you think are the root causes of gender-based violence (sexual assault, stalking, intimate partner violence)?
3. What do you think is the role of an advocate and why is confidentiality important for advocacy?
4. If you were to design a project (event, poster campaign, workshop, brochure, etc.) on gender-based violence (topics could include sexual assault, stalking, intimate partner violence, etc.), what would it look like? What would you want students to learn from it?