

2024 - 2025 UNDERGRADUATE COUNCIL

April 8, 2025| 3:30pm

UC Council Room

MINUTES

Present: Clavir, Finley, Karlin, Larson, Matchett

Zoom: du Bray, James, Reynoza, Wiegand

Absent: Gottlieb, Guetler, Moore, Muralimanohar, Sedinger, Zimmerman

Guest: Corrine Wieben

Call to Order 3:35pm

Approval of Agenda approved with the removal of the Academic Probation Policies Changes

Approval of Minutes from March 11, 2025 – Karlin moves to approve, seconded by James

Chair's Report/Announcements (Larson) – The APC approved the LAC curriculum “Gen Ed Foundational Skills Credentials,” which will be a transcript award, similar to honors, and will be implemented in January 2026. Since there is no badging tool currently, once one is established, the credential will transition to a badge. To receive the award, students must have an IS/MS designation. APC also reviewed and continued to revise the Amorous Relations Policy, and approved revisions to the Undergraduate Grader Policy. The Graduate Council is working on defining full-time and part-time credit loads, with the proposal setting 3–5 credits as part-time and 6 or more credits as full-time, with no changes for undergraduates. Faculty are encouraged to run for UGC, and special thanks were given to Lee and Nancy for their behind-the-scenes work.

Reports from Councils

LAC (Matchett) – The Liberal Arts Council is going through indirect syllabus reviews. Matchett is currently working on CCC reappointments and the LAC chair and CCC chairs will continue in their roles.

Assessment Council (Finley) – No report

Special Reports

New Business

- Council Structure – Chair and Vice Chair elections
 - Nancy Karlin – Chair (elected by acclamation)
 - Andrea James – Fall 2025 Vice Chair (elected by acclamation)
 - Meg du Bray – Spring 2026 Vice Chair (elected by acclamation)
- Interdisciplinary Studies Student-Designed BA program – Wieben
 - Not replacing a double minor
 - Matchett suggests a new title, “Technical writing in sports medicine”
 - Would it be easier to write code with the title change?
 - BIO 245 (nursing) and BIO 341 (pre-health/not required for SES)
 - They are substitutions of each other
 - BIO 350 won't be a substitute but can be taken with 245 or 341
 - UGC approves the changes, and it will move along
- Representative to the M. Lucille Harrison Award Committee – Matchett

- Nancy Karlin self-nominates
 - Appointments will be made at the first Fall meeting
- Proposed timeline for future Commencement Speaker selection processes – Matchett
 - James asked in terms of posting on grad deadlines page, would they have to apply for graduation by 2/15
 - Not technically, the graduation office would be able to include language addressing deadlines.
 - Nancy will close loop with Anna
- Proposed updates to BP and/or Bylaws – Matchett
 - Does the UGC want to add their role in the UG speaker in BPM?
 - This will have require a full faculty vote a year from now
 - UGC can continue to do the work in an informal way
 - MOTION: Karlin motions to move forward with the recommendation of the council being involved in the UG speaking process, seconded by James
 - VOTE: approved unanimously
 - MOTION: du Bray motions to approve part (c), seconded by Karlin
 - VOTE: approved unanimously
 - Third comment – Matchett suggests removing or change the language
 - Could delete and still make recommendations regarding this
 - MOTION: Karlin moves to delete, seconded by Larson
 - VOTE: approved unanimously

Unfinished Business

Comments to the Good of the Order

Adjournment 4:28pm