

2025 - 2026 UNDERGRADUATE COUNCIL

April 14, 2026 | 3:30pm

UC Council Room

Minutes

Present: Borum, Clavir, Cosio, Etheridge-Woodson, Epperson, Harris, Karlin, Muralimanohar, Sonnentag

Zoom: du Bray, Sedinger, Spivak-Perna

Guest: Corrine Wieben

Call to Order 3:30pm

Approval of Agenda Cosio moves to approve, seconded by Muralimanohar – agenda approved without objection

Approval of Minutes from March 10, 2026 approved without objection

Chair's Report/Announcements (Karlin) – Graduation speeches have been sent to members, with a 4/24 deadline to share any feedback.

- The Academic Policies Committee approved four COM polices and have been sent to Senate. They are working on an AI Syllabus statement; the proposal was returned to APC to draft a resolution due to academic freedom concerns. They will be voting for officers and continue working on student affairs policy at the next meeting.
- Faculty Senate has several items on their agenda that include polices on budget priority guidelines and COM polices.

Reports from Councils

- LAC (Etheridge-Woodson) – The LAC meets next week and will complete leadership votes. Courses are currently in the process of being submitted to the state.
- Assessment Council (Sonnentag) – Assessment Council met yesterday, they anticipate having someone in Bebee's seat soon. The Council discussed the recognition luncheon, program assessment support and the role of the council, and updates on council members.
- Student Government Association (Escudero) – No report

Special Reports

New Business

- Chair and Vice-Chair Elections
 - Chair
 - Nancy Karlin – elected by acclamation
 - Vice-Chair
 - Meg du Bray – elected by acclamation
- Interdisciplinary Student-Designed Proposal (Wieben)
 - It was shared this was a great example of why interdisciplinary courses exist.
 - **MOTION:** Muralimanohar moves to approve, seconded by Harris
 - **VOTE:** Motion approved unanimously

Unfinished Business

- Development of the Work-to-Learn Portfolio Framework Folder (Karlin)
 - Work to Learn: UNC Work-Based Learning (WBL) Portfolio Framework
 - 4. Builds a supportive, inclusive process
 - Harris shared that the process stated should already be how it is conducted.
 - The process should be formalized and clearly defined, with specific expectations and procedures.
 - 5. Ensures shared governance, collaboration, and sustainability
 - Epperson asked for clarification on “advising”
 - Muralimanohar shared that in NHS, students have an advisor who helps determine which courses to take, as well as a separate faculty mentor.
 - Most go to their advising center instead of faculty advisors.
 - Etheridge-Woodson indicated that additional changes to professional advising are forthcoming. Some colleges/programs, including HSS and NHS, have established models, but this is not consistent across all programs.
 - du Bray suggested keeping the language general because advising structures differ among colleges.
 - The model could potentially also apply to transfer students, who currently meet with professional advisors.
 - Etheridge-Woodson asked whether this body would be responsible for reviewing proposals.
 - It was shared that there should be a designated group responsible for reviewing proposals based on university guidelines.
 - She suggested that review teams within individual colleges, such as curriculum committees, may be best to conduct the reviews.
 - Sonnentag questioned whether students would be expected to determine where an experience fits within the curriculum.
 - A single experience may satisfy requirements across multiple colleges, which could make it complicated to determine how credits should be assigned.
 - Replace “advising” with “Student Academic Success”
 - D. Assessor Role
 - Add “/Academic Advisor” to the second point
 - Remove “Advising &” in the fourth point
 - Portfolio Components
 - Change component number 3 to “Organizational/ Employment Verification”
 - Insert “, documentation,” to the list after “Letters”
 - Etheridge-Woodson will follow up with General Counsel about Labor laws.
 - The proposal should be sent to APC for feedback on the procedure and to Faculty Senate for broader discussion.
 - The Graduate Council may be another group to consider.

- The undergraduate catalog already contains a portfolio placeholder. The Council may want to reference the existing placeholder, particularly since the current document establishes a system and process for portfolios, [Portfolio placeholder in Catalog](#).
- Time of implementation and fees will need to be discussed and determined in the future.
- Comments should be submitted by May 1, with the proposal planned to be sent to APC in September.
 - Harris suggested asking colleagues about their experiences with work-based learning.

Comments to the Good of the Order
Adjournment 4:50pm