

2025 - 2026 UNDERGRADUATE COUNCIL

February 10, 2026 | 3:30pm

UC Council Room

MINUTES

Present: Borum, Clavir, Epperson, Karlin, Spivak-Perna, Sonnentag

Zoom: Etheridge – Woodson, Harris, Muralimanohar, Sedinger

Absent: Cosio, du Bray, Guelter, James, Pepmeyer

Call to Order 3:32pm

Approval of Agenda approved without objection

Approval of Minutes from January 13, 2025 approved without objection

Chair's Report/Announcements (Karlin) – APC approved the S/U grading policy and Proposal to Adjust Full-Time and Part-Time Enrollment in Graduate Programs, they will be sent to Faculty Senate next. The undergraduate commencement speaker nomination deadline is coming up.

- Clavir shared that there have been 3 undergraduate applicants for undergraduate and 1 graduate applicant. He will be working with the marketing team to advertise the commencement speaker applications.

Reports from Councils

LAC (Etheridge-Woodson) – No report

Assessment Council (Sonnentag) – Assessment Council met yesterday. More information and details will be shared about the assessment mini grants.

Student Government Association (Escudero) – No report

Special Reports

New Business

Unfinished Business

- Development of the Work-to-Learn Portfolio Framework (Karlin)
 - The council will need to identify university requirements and program requirements.
 - Questions from the council: Has there been conversation about cost? Cost to the student? Per credit or flat rate?
 - Purpose.
 - Insert “the Council for Adult and Experiential Learning” before “CAEL’S”
 - Put “CAEL’s” in parentheses.
 - In the following sentence, “This document should align with the principle that credit for prior learning validates and empowers adult learner while supporting completion at UNC.”

- Design UNC's Work-Based Learning (WBL) Portfolio Process
 - Question from council: Who are the stakeholders?
- 1. Centers on adult learners and expands pathways
 - Question from council: Are there any other pathways we need to identify?
 - Insert "and/" before "or" at the end of the sentence.
- Examples of prior learning that may qualify:
 - Workplace Leadership:
 - Question from council: Does it matter if they are in a paid or volunteer capacity?
 - Insert "/people" after "teams"
 - Remove "In a corporate or nonprofit setting"
 - Military Service:
 - It may be a good idea to reach out to someone in the area.
 - Sonnentag will be able share this with someone in Veteran Affairs for feedback.
 - Community Engagement:
 - Insert "or making significant contribution to" after "Leading"
 - Insert "civic or cultural" after "organizing"
 - Specialized Training:
 - Question from council: Does it have to be linked to an employer? Will time be considered?
 - The council will not make that determination, at the national level, WBL time is irrelevant, and the primary focus is on the materials and experiences that are achieved.
 - Remove "This document should align with the principle that credit for prior learning validates and empowers adult learners while supporting completion at UNC (see document from CAEL.org mentioned above)."
- 2. Builds on evidentiary, transparent assessment practices
 - Replace "Develop criteria" with "Support UNC programs in the development of assessment criteria"
 - In the third bullet, insert "s" after "UNC" and ", disciplinary," after "institutional"
 - In the fourth bullet, insert "UNC" after "criteria using"
 - Insert "CAEL, <https://www.cael.org/our-work/cael-standards>" at the end of the sentence that follows the bullet points.
- 3. Aligns portfolio evidence with degree-level learning expectations
 - Replace "Designs" with "Support UNC program designs for the development of"
 - Begin here at the next meeting

Comments to the Good of the Order
Adjournment 4:28pm