

Instructional Contact Hour to Credit Hour Table

The following table provides the weekly and total contact hour to credit hour ratios for all courses based on the course schedule type.

- An instructional contact hour is 50 minutes on the clock. Hence a 3-credit lecture course with a 1:1 ratio is expected to meet for 3 contact hours or 2.5 clock hours each week.
- The assumed term length is 15 weeks. Hence, a 3-credit lecture course with a 1:1 ratio is expected to meet for a total of 45 contact hours or 37.5 clock hours in a 15-week term
 - During the regular fall and spring semesters this is typically 3 times/week for 1 hour, or twice a week for 75 minutes.
 - Courses that meet during the summer 6-, 8-, or 12- week terms, the winter interim term, or shorter parts of term approved during regular semesters, must meet more frequently and for longer time periods in order to provide the same instructional contact time.
- Students and faculty should expect to spend roughly three hours of total work time for every credit hour regardless of contact hour ratio or length of term. Hence, a 3-credit hour class always has an expected work time of 9 hours/week on a standard term (135 hours total) for example:
 - In a regular term class with a 1:1 ratio, that equals 3 hours/week attending/delivering the class and 6 hours/week on activities such as pre- and post-class reading, studying, and assignment preparation, lecture and class material preparation, grading and office-hours each.
 - In a class with a 2:1 ratio, that equals 6 hours/week in class and 3 hours/week on prep, grading etc.
- The same ratios apply to synchronous online and hybrid courses; in asynchronous online courses the distinction between contact and non-contact time may be less clear but the total activity time should be similar to synchronous and face-to-face delivery.

SCHEDULE TYPE		RATIO	INSTRUCTIONAL CONTACT TIME PER TERM		
Code	Description	Contact Hour: Credit Hour	1 credit	2 credits	3 credits
PMI	Private Music Instruction	.50:1	375 minutes 25 minutes/week 6.25 clock hours	750 total minutes 50 minutes/week 12.5 clock hours	1125 total minutes 75 minutes/week 18.75 clock hours
DIS RES	Dissertation/Thesis Research/Directed Study	.75:1	563 total minutes 38 minutes/week 9.38 clock hours	1125 total minutes 75 minutes/week 18.75 clock hours	1688 total minutes 113 minutes/week 28.13 clock hours
LEC REC	Lecture Recitation/Discussion/Seminar	1:1	750 total minutes 50 minutes/week 12.50 clock hours	1500 total minutes 100 minutes/week 25.00 clock hours	2250 total minutes 150 minutes/week 37.5 clock hours
LAB PER PRA SCO STO	Laboratory Physical Education/Recreation Practicum/Clinical Student Classroom Observation Studio Art/Music/Theatre	2:1	1500 total minutes 100 minutes/week 25.00 clock hours	3000 total minutes 200 minutes/week 50.00 clock hours	4500 total minutes 300 minutes/week 75.00 clock hours
FLD SST	Field Instruction Student Teaching	2.5:1	1875 total minutes 125 minutes/week 31.25 clock hours	3750 total minutes 250 minutes/week 62.50 clock hours	5625 total minutes 375 minutes/week 93.75 clock hours
INT	Internship	3:1	2250 total minutes 150 minutes/week 37.50 clock hours	4500 total minutes 300 minutes/week 75.00 clock hours	6750 total minutes 450 minutes/week 112.50 clock hours